

18th November 2024

AGENDA

Dear Councillor

You are summoned to:

Meeting of Warminster Town Council

to be held on

Monday 25th November 2024 at 7pm

at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Chairman of the Council and Mayor	Cllr Keeble (West)
Cllr Brett (East)	Cllr Kirkwood (Broadway)
Cllr Cooper (Broadway) Vice Chairman of the Council and Deputy Mayor	Cllr Lee (Broadway)
Cllr Davis (East)	Cllr Macfarlane (West)
Cllr Fraser (West)	Cllr Parks (North)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Jones (East)	

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

1. **Apologies for absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Full Council meeting held on Monday 30th September 2024; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Full Council meeting held on Monday 30th September 2024.

4. **Chairman's Announcements**

4.1 To note any announcements made by the chairman.

4.2 Mayor's engagements (see attached).

5. **Correspondence Circulated**

Members to note the list of all correspondence circulated since the last meeting (**see attached**).

6. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk.

Standing Orders will be suspended to allow for public participation.

7. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairman may read out any statements submitted in advance.

Standing Orders will be reinstated following public participation.

8. **Reports from Unitary Authority Members**

To note any reports received which are relevant to the Full Council. Questions for the Police to be submitted before the meeting.

9. **Proceedings of Committee**

To receive minutes with recommendations from committees, already circulated, and to consider any questions arising from them.

9.1 Finance and Audit Committee meeting held on 2nd September 2024: questions to Cllr Cooper, chairman of the committee.

9.2 HR Committee meetings held on 9th July 2024 and 9th September 2024: questions to Cllr Allensby, chairman of the committee.

9.3 Highways Advisory Committee meeting held on 29th July 2024: questions to Cllr Davis, chairman of the committee.

9.4 Parks and Estate Committee meeting held on 8th July 2024: questions to Cllr Allensby, chairman of the committee.

9.5 Planning Advisory Committee meetings held on 16th September 2024 and 14th October 2024: questions to Cllr Keeble, chairman of the committee.

10. Appointments to Committees

To make any appointments to committees. There is currently a vacancy on the Planning Advisory Committee.

Members to resolve who to appoint to this committee.

11. Draft Budget 2025-2026

The first draft of the budget, with detailed figures was issued to members with the Finance and Audit Committee agenda for the meeting held on 11th November 2024

The Finance and Audit Committee resolved to recommend to Full Council (**Minute FA/24/035 refers**) that the draft budget is adopted as the basis for the final budget to be agreed by Full Council in January 2025 with the increase in the town council's share of council tax capped at 1.0% and proposed that this be maintained once the council tax base figure is supplied by Wiltshire Council.

A second draft budget (**see attached**) includes the provisional new council tax base figure and the request for a 1.0% increase in council tax. This would mean an increase for a Band D property from £216.50 to £218.67 a year. That is £2.17 a year extra or 4p a week.

As typical properties in Warminster are Band C or below and some households have discounts, the actual increase for most households would be slightly less.

Members to indicate if they wish to see any significant changes to the draft budget or if they are content for it be the basis of the actual budget to be put before members for approval at the meeting of Full Council on 13th January 2025.

Members to resolve that the draft budget is adopted as the basis for the actual budget for approval in January 2025.

12. Appointments to Outside Bodies

Members to resolve on a council appointment to the Athenaeum Trust following Cllr Keeble's election as a trustee to the Athenaeum Trust's board.

13. Wiltshire Towns' Programme

The sealing of the Wiltshire Towns' Programme Grant Agreement for 2024-2025 (Y3) and 2025-2026 (Y4). The agreement will see Wiltshire Council give the town council £50,000 to be spent in line with the Grant Agreement.

Members to resolve to approve the Agreement.

14. Pharmacy Provision in Warminster

Members to receive an update following a meeting between Director of Stores for the South and representatives from the council regarding pharmacy provision by Boots in Warminster (**see attached**).

Members to note that Warminster School's Tech Club facilitated a session on the NHS and online prescription apps on 6th November which was also attended by a representative from Boots.

15. Request for Community Infrastructure Levy (CIL) Money

The Chapel of St Lawrence have applied for CIL funding to restore the St Lawrence Chapel Warminster Turret Clock and chiming bell to working order (**see attached**). They have requested £12,500 plus £1,000 contingency, 50% of the total cost of the repair, upgrade and recommissioning of the town's main clock and chiming bells.

The Feoffees / Trustees and Friends of the Chapel will then focus on other grant applications, donations and fund raising to cover the balance. Currently the earmarked reserves for CIL stand at £222,633.

The CIL Working Group met to discuss the application on 13th November 2024 and recommends:

that the council resolves to allocate £13,500 of CIL money to the Chapel of St Lawrence to be paid when the Trustees can evidence that they have matched funding of £13,500.

Members are asked to resolve to adopt the recommendations of the CIL Working Group.

16. Warminster Royal British Legion – 80th Anniversary Commemorations to mark the end of World War II

The Town Development Committee agreed in September that they approved the Warminster Royal British Legion (RBL) community event at the Town Park on 26th July 2025 and agreed in principle that the town council would contribute towards the cost of providing security.

The RBL have been working on plans for event which will now cover two days with the set up commencing on Friday 25th July and the event taking place on the 26th and 27th July 2025.

The event will feature various activities including reenactments, music, historical presentations, military stands, small demonstrations, local charity stands, and food stalls, all centred around a historic theme.

The event will be primarily funded through sponsorship, however the RBL are requesting assistance and funding from the town council for security arrangements to ensure a safe and secure event. An update on the costs will be provided at the meeting.

Members are asked to resolve to agree to pay the cost of the RBL hiring Prosec Ltd to provide security for the event. Money to come from 317 Earmarked Reserves Events/Markets.

17. Proposed closure of Smallbrook Road during toad breeding season

Members to note that the consultation for the proposal to close Smallbrook Road during the toad breeding season has closed. As objections were received, it will be necessary for a report to be placed before the Wiltshire Council Cabinet Member for Highways, Street Scene and Flooding for decision. An update will be provided once a decision has been made.

18. Communications

Members to decide on items requiring a press release and to confirm a spokesperson if required.

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

19. Civic Award nominations

There are four Civic Awards that can be made – the Civic Award, the Junior Civic Award, the Green Civic Award, and the Environmental Civic Award. A Civic Award is traditionally a surprise for the recipients; therefore, members consider the nominees under closed session.

Confidential papers have been sent to all members with details of all nominees.

Members to consider the nominees and resolve to make any Civic Award.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 13th January 2025.

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Mayor's Engagements

25.09.24	13.00	Prestbury Sports Bar Open Afternoon	Warminster
28.09.24	10.00	Hebe Fitness Centre Opening	Cornmarket, Warminster
October			
11.10.24	tbc	Mayors Civic Grants and Awards Dinner	The Laverton, Westbury
26.10.24	14.00	Sustainable Warminster Energy Café	Civic Centre, Warminster
26.10.24	19.00	Warminster Carnival	Warminster Town Centre
27.10.24	17.00	Pumpkins in the Park	Lake Pleasure Grounds, Warminster
November			
09.11.24	11.00	Remembrance Service and laying of wreath	St Giles, Imber Village
10.11.24	15.00	Remembrance Service	Warminster War Memorial

CORRESPONDENCE LIST

Date	Name	Item/Response	Action Taken
24.09.24	Wiltshire and Swindon Community Messaging	Essential Online Safety Tips [#313422726]	Email
24.09.24	Wiltshire Council	PROPOSED TRAFFIC REGULATION ORDER FOR CONSULTATION - Smallbrook Rd	Email
27.09.24	Wiltshire Council	Latest news: Flooding advice, have your say on our budget, Paddington Bear coming to Salisbury and more	Email
27.09.24	Wiltshire Council	Business Newsletter update - solar panels for businesses, skills bootcamps and more	Email
27.09.24	Wiltshire and Swindon Community Messaging	Fortnightly update to the Police and Crime Commissioner - 27 September 2024 [#315515191]	Email
30.09.24	Wiltshire and Swindon Community Messaging	PCC publishes Annual Report outlining progress made against all policing priorities	Email
30.09.24	Wiltshire Council	Temporary Closure of: Footpath 21 (Part), Warminster (25.11.2024)	Email
30.09.24	Wiltshire Council	Waste and recycling news - September 2024	Email
02.10.24	Wiltshire and Swindon Community Messaging	New Police and Crime Plan draft published for residents' feedback [#316959927]	Email
02.10.24	Police and Crime Commissioner	Police and Crime Commissioner's Annual Report 2023 - 2024	Email
03.10.24	Wiltshire and Swindon Community Messaging	Get Safe Online Webinar - cancelled [#317412263]	Email
04.10.24	Wiltshire Council	Latest news: Help shape our budget for 2025/26, Local Plan to be considered, prosecutions for fly-tipping and more	Email
04.10.24	Wiltshire Council	PROPOSED TRAFFIC REGULATION ORDER FOR CONSULTATION	Email
04.10.24	Wiltshire Council	Warminster Sports Centre briefing for Councillors	Email
04.10.24	Wiltshire Council	Business Newsletter update - World Mental Health Day, workplace wellbeing course, helping your business achieve Net Zero and more	Email
07.10.24	Wiltshire and Swindon Community Messaging	2024 Crime and Community Survey launched [#319171019]	Email
07.10.24	Wiltshire Council	APPROVED Temporary Closure of: Various Roads, Warminster (10.11.2024) Remembrance Parade	Email
08.10.24	Wiltshire and Swindon Community Messaging	The October edition of OUR NEWS is here [#320779715]	Email
08.10.24	Police and Crime Commissioner	Making Wiltshire Safer: Police and Crime Plan 2024-2029	Email

CORRESPONDENCE LIST

08.10.24	Wiltshire Council	Temporary Closure of: Smallbrook Lane (Part), Warminster (04.12.2024)	Email
10.10.24	Wiltshire and Swindon Community Messaging	Drugs and cash seized in latest crack-down on criminal gangs [#322347917]	Email
11.10.24	Wiltshire Council	Latest news: Leader's vlog, Local Plan approved, residents fined for fly-tipping and more	Email
11.10.24	Warminster Baptist Church	Invitation to Minister Induction	Email
11.10.24	Wiltshire and Swindon Community Messaging	Chief Constable fortnightly update to the Police and Crime Commissioner - 11 October 2024 [#323098161]	Email
11.10.24	Wiltshire Council	Business Newsletter: accelerate your success with the Growth Collective, workplace health webinar, achieve Net Zero and more	Email
11.10.24	Wiltshire and Swindon Community Messaging	Right Care Right Person model continues to be rolled out in Wiltshire Police area [#323287991]	Email
11.10.24	Wiltshire and Swindon Community Messaging	Please Help Us Improve Your Messaging – Your Feedback Matters [#324305181]	Email
14.10.24	South Western Railway	Invitation to South Western Railway Stakeholder Conference 2024	Email
14.10.24	Wiltshire Council	Survey city, town and parish allowances - Wiltshire Independent Remuneration Panel	Email
15.10.24	Jon Ellis	Athenaeum AGM	Email
15.10.24	Wiltshire and Swindon Community Messaging	Fake QR codes and how to spot them [#325814793]	Email
16.10.24	Wiltshire and Swindon Community Messaging	Essential Online Safety Tips - webinar [#326541237]	Email
16.10.24	Wiltshire Council	Latest travel and transport news	Email
17.10.24	Warminster Business Network	Warminster Business Network Dinner	Email
17.10.24	Warminster and Flers Twinning Group	Skittles Night	Email
18.10.24	Wiltshire Council	Latest news: Have your say on our budget, climate update, recycle week and more	Email
19.10.24	GWR	Rail improvement works affecting services through Westbury December-January	Email
23.10.24	Wiltshire and Swindon Community Messaging	PCC stresses importance of partnership working at the start of National Rural Crime Action Week [#330759362]	Email
24.10.24	Wiltshire and Swindon Community Messaging	Halloween safety [#330873411]	Email
24.10.24	Wiltshire and Swindon Community Messaging	Police volunteers from across the South West celebrated at awards ceremony [#331002865]	Email

CORRESPONDENCE LIST

24.10.24	Wiltshire and Swindon Community Messaging	Statement from Wiltshire Police Chief Constable following the first week of The Dawn Sturgess Inquiry [#331345750]	Email
25.10.24	Wiltshire Council	Latest news: We're prepared for winter, leisure improvement projects make progress, beware of text message scam and more	Email
25.10.24	Wiltshire Council	Business Newsletter: Health and safety law poster, wellbeing in nature programme for men, skills bootcamp webinar and more	Email
25.10.24	Wiltshire and Swindon Community Messaging	Only a few days left to make a difference! [#332769628]	Email
28.10.24	Wiltshire Council	URGENT TTRN C10, Warminster 29/10/24 *** Warminster area board ****	Email
29.10.24	Wiltshire Council	Waste and recycling news - October 2024	Email
29.10.24	Wiltshire Council	Multiply What's On Offer? - November 2024	Email
29.10.24	Wiltshire Council	Sealed Traffic Regulation Order	Email
30.10.24	Wiltshire and Swindon Community Messaging	Time Flies When You're Protecting Homes and Communities [#335384631]	Email
30.10.24	GWR	GWR Annual Stakeholder Survey	Email
31.10.24	Wiltshire and Swindon Community Messaging	Targeted operations completed across Wiltshire in aid of Rural Crime Action Week [#336697495]	Email
31.10.24	Wiltshire and Swindon Community Messaging	Tips (no tricks) to stay safe ahead of Halloween and Bonfire Night celebrations [#336810477]	Email
01.11.24	Wiltshire Council	Latest news: HRCs winter opening times, Fly-tipping fines issued, Carbon neutral 2030 pledge, SEND webinars and more	Email
01.11.24	Wiltshire and Swindon Community Messaging	Stay vigilant: Protect your land against Unlicensed Music Events (UMEs) [#337459582]	Email
01.11.24	Wiltshire Council	Business Newsletter: Join the Wiltshire Marque today, Wiltshire Towns Programme and more	Email
04.11.24	Wiltshire Council	Multiply Newsletter - November 2024	Email
04.11.24	Wiltshire and Swindon Community Messaging	The November edition of OUR NEWS is here [#339320745]	Email
05.11.24	Wiltshire and Swindon Community Messaging	Be vigilant against vehicle crime. Protect your van! [#339880650]	Email
05.11.24	Wiltshire Council	Temporary Closure of: UC 854205 (Part), Longbridge Deverill (15.01.2025)	Email

CORRESPONDENCE LIST

06.11.24	Wiltshire Council	Business Newsletter: Grants, funding and finance webinar, Check Pension Credit eligibility and more	Email
06.11.24	Wiltshire Council	Temporary Closure of: C273 (Part) and UC 854205 (Part), Corsley, Longbridge Deverill and Warminster (06.01.2025) Film on Location	Email
07.11.24	Wiltshire Council	WARM.0001 Business and Planning Act 2020 - Application for a Permanent Pavement Licence Application - Consultation	Email
08.11.24	Wiltshire Council	Latest news: Remembrance Day, last chance to have your say on budget survey, A36 at Limpley Stoke to close, beware of text message scam and more	Email
08.11.24	Wiltshire and Swindon Community Messaging	Chief Constable fortnightly update to the Police and Crime Commissioner - 8 November 2024 [#341731752]	Email
11.11.24	Wiltshire and Swindon Community Messaging	Police volunteers from across the South West celebrated at awards ceremony [#342151456]	Email
11.11.24	Wiltshire Council	PL/2021/09013 - Land West of Westbury Road, Warminster - APP/Y3940/W/24/3338217	Email
11.11.24	Wiltshire and Swindon Community Messaging	'Spot the signs' campaign to raise awareness of child criminal exploitation launched [#342779553]	Email
12.11.24	Metro Newspaper Article	Surprising UK market town full of 'hidden gems' named winter holiday hotspot	Email
12.11.24	Wiltshire and Swindon Community Messaging	Upcoming Events in Warminster and Surrounding Areas - Dates for the Diary [#343084708]	Email
13.11.24	GWR	Reminder - London Paddington Sunday 17 November	Email
14.11.24	Wiltshire and Swindon Community Messaging	Bravery and dedication recognised at Wiltshire Police Force Awards [#344198469]	Email
14.11.24	Wiltshire Council	Tree decision notice – 72 Boreham Road	Email
15.11.24	Wiltshire Council	Latest news: Investing in Wiltshire's highways, deadline to apply for winter fuel allowance approaching, MyWilts app update coming soon and more	Email

Budget Summary

Year Ended 31st March 2026

EXPENDITURE	2024-25		2025-26	Budget	
	Projected	Budgeted (revised)	Proposed	Incr/Decr	
Council Administration	412914	434450	456423	21973	5.06%
Civic & Democratic	12800	15700	13900	-1800	-11.46%
Policy & Communications	2706	6200	5500	-700	-11.29%
Council Events	40500	41500	40500	-1000	-2.41%
Grants & Projects	67375	70500	75950	5450	7.73%
Youth Provision	0	0	11375	11375	
Town Park Splashpad	38665	31400	41200	9800	31.21%
Outside Services	409367	333750	424321	90571	27.14%
Town Park	79160	84200	74510	-9690	-11.51%
Cemetery & Churchyard	890	1450	950	-500	-34.48%
Public Conv - Town Park & Central Car Park	20305	13400	20305	6905	51.53%
Pavilion Café	86247	96890	92175	-4715	-4.87%
Play Areas	1186	15250	10250	-5000	-32.79%
Street Sweeping	59175	59225	69500	10275	17.35%
Depot	24535	23800	24430	630	2.65%
Tennis Courts	7240	0	7000	7000	
Finance	1263065	1227715	1368289	140574	11.45%
Civic Centre - Administration	105775	105440	110008	4568	4.33%
Civic Centre - Bar	2100	3100	2100	-1000	-32.26%
Civic Centre - Coffee Bar	400	400	400		
Civic Centre	108275	108940	112508	3568	3.28%
CCTV	106831	102550	101041	-1509	-1.47%
Dewey House	6484	19300	0	-19300	-100.00%
The Hub	31970	16200	24820	8620	
	145285	138050	125861	-12189	
TOTAL EXPENDITURE	1516625	1474705	1606658	131953	8.95%
INCOME					
Council Administration	80069	50000	65000	15000	30.00%
Civic & Democratic	0	0	0	0	
Policy & Communications	0	0	0	0	
Council Events	8912	3000	8500	5500	183.33%
Grants & Projects	0	0	0	0	
Town Park Splashpad	0	0	0	0	
Outside Services	0	0	0	0	
Town Park	20233	15620	19220	3600	23.05%
Open Spaces	0	0	0	0	
Cemetery & Churchyard	1000	1000	1000	0	0.00%
Public Conv - Town Park & Central Car Park	0	0	0	0	
Street Furniture	0	0	0	0	
Pavilion Café	91000	100000	95000	-5000	-5.00%
Play Areas	0	0	0	0	
Skate Park	0	0	0	0	
Street Sweeping	0	0	0	0	
Depot	1700	0	0	0	
Tennis Courts	7240	0	7000	7000	
Services to be Devolved					
Finance	210154	169620	195720	26100	15.39%
Civic Centre - Administration	63042	46800	55800	9000	19.23%
Civic Centre - Bar	5000	7500	5000	-2500	-33.33%
Civic Centre - Coffee Bar	5000	1200	4000		
Civic Centre	73042	55500	64800	9300	16.76%
CCTV	39160	31790	37560	5770	18.15%
Dewey House	0	7200	0	-7200	-100.00%
The Hub	9802	2700	2700	2700	
	48962	38990	40260	-1430	
TOTAL INCOME	332158	264110	300780	33970	12.86%
NET REVENUE EXPENDITURE	1184467	1210595	1305878	97983	
PROJECTS					
General Capital	132633	132633	77100	-55533	
Loan Charges	39602	39602	39602	0	
CAPITAL & PROJECT EXPENDITURE	172235	172235	116702	-55533	-32.24%
TOTAL NET EXPENDITURE	1356702	1382830	1422580	42450	3.07%
Financed as follows					
General Reserve at 1st April	391294	335862	417422		
General Reserve at 31st March	417422	335862	417422	**	
Funded from/(added to) General Reserve	-26128	0	0		
Precept Support Grant	0	0	0	0	
Precept Required	1382830	1382830	1422580	39750	2.87%
TOTAL TAXATION FUNDING REQUIRED	1382830	1382830	1422580	39750	2.87%
	1356702	1382830	1422580		
ADJUSTED BASIS					
Band D Equivalents	6387.19	6505.6	6505.6	118.41	1.85%
Precept per Band D Equivalent (£/annum)	£ 216.50	£ 218.67	£ 218.67	£ 2.17	1.00%
Precept per Band D Equivalent (p/week)	415.20	419.37	419.37	£ 0.04	1.00%
Note:** Recommended <u>minimum</u> reserve equal to					
3 months net revenue expenditure	296117	302649	326470		
Earmarked Reserves					
	31/03/2024	31/03/2025	31/03/2026		
Council - Revenue	279495	224910	222035		
Council - Capital/Buildings	312064	404867	481967		
Council - C I LIS106	191947	227206	227206		
Devolved Services	498075	495150	495150		
Elections	35000	39183	44183		
CCTV	9247	5395	5395		
	1325828	1396711	1475936		
General Reserve	391294	417422	417422		
	1717122	1814133	1893358		

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
1176	Precept	1,338,548	1,338,548	1,382,830	1,382,830	1,382,830	0	1,422,580	0	0
1190	Interest Receivable	20,000	91,747	50,000	51,118	80,000	0	65,000	0	0
1193	Miscellaneous Income	0	-570	0	69	69	0	0	0	0
	Total Income	1,358,548	1,429,725	1,432,830	1,434,017	1,462,899	0	1,487,580	0	0
4001	Salaries	144,066	138,935	145,500	85,181	288,209	0	326,073	0	0
4008	Training & Team Building	3,000	1,413	3,000	725	2,000	0	3,000	0	0
4009	Travel	250	77	250	38	200	0	250	0	0
4010	Health & Safety	500	0	0	67	67	0	0	0	0
4013	Rent Payable (Internal)	37,200	37,200	37,200	21,700	37,200	0	37,200	0	0
4020	Consumables & Other Expenses	1,500	1,006	1,500	640	1,300	0	1,500	0	0
4022	Postage & Telephone	1,500	1,232	1,500	480	1,000	0	1,000	0	0
4023	Printing & Stationery	900	289	500	92	300	0	500	0	0
4024	Photocopier Charges	2,000	2,273	2,200	1,576	2,000	0	2,200	0	0
4025	IT (Website & Email)	12,000	14,839	14,000	10,253	15,000	0	15,000	0	0
4027	Subscriptions and Publications	4,250	4,856	4,250	6,629	7,000	0	7,000	0	0
4028	Insurance	13,000	28,274	34,000	17,798	36,000	0	38,000	0	0
4029	Licences	1,500	4,583	5,000	1,366	3,000	0	3,000	0	0
4030	Recruitment Advertising	1,500	400	1,000	0	0	0	500	0	0
4033	Advertising	0	435	0	0	0	0	0	0	0
4036	Repairs and Renewals	250	0	250	0	0	0	0	0	0
4040	Equipment/Furniture	1,000	50	500	38	38	0	0	0	0
4056	Accountancy Fees	15,000	9,447	10,000	5,438	10,000	0	11,000	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4057	Audit Fees	3,020	3,100	3,100	0	3,100	0	3,700	0	0
4058	Legal Fees	1,000	0	0	0	0	0	0	0	0
4059	Other Professional Fees	5,000	4,838	5,000	4,081	5,000	0	5,000	0	0
4060	Bank Charges	1,000	1,066	1,200	852	1,500	0	1,500	0	0
5977	depreciation Charged	0	6,720	0	0	0	0	0	0	0
Overhead Expenditure		249,436	261,030	269,950	156,953	412,914	0	456,423	0	0
Movement to/(from) Gen Reserve		1,109,112	1,168,695	1,162,880	1,277,063	1,049,985		1,031,157		
102	<u>Civic and Democratic</u>									
4001	Salaries	83,000	94,316	98,000	55,881	0	0	0	0	0
4008	Training & Team Building	0	45	100	300	300	0	1,000	0	0
4020	Consumables & Other Expenses	0	201	400	0	400	0	400	0	0
4023	Printing & Stationery	0	137	0	0	0	0	0	0	0
4025	IT (Website & Email)	2,500	5,641	6,200	2,264	4,000	0	4,000	0	0
4033	Advertising	1,500	1,334	1,500	363	1,000	0	1,000	0	0
4080	Mayoral Expenses	1,000	425	1,000	168	800	0	1,000	0	0
4082	Town Crier	1,000	1,050	1,000	150	1,000	0	1,000	0	0
4086	Civic Regalia	500	0	500	15	500	0	500	0	0
4110	Elections	0	0	0	817	817	0	0	0	0
5319	Tfr from Elections Reserve	0	0	0	-817	-817	0	0	0	0
5359	Tfr from EMR Market Towns	0	0	0	-200	-200	0	0	0	0
6319	Tfr to Elections Reserve	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
6346	Tfr to Website	0	5,000	0	0	0	0	0	0	0
Overhead Expenditure		94,500	113,149	113,700	63,940	12,800	0	13,900	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(94,500)</u>	<u>(113,149)</u>	<u>(113,700)</u>	<u>(63,940)</u>	<u>(12,800)</u>		<u>(13,900)</u>		
103	<u>Policy and Communications</u>									
4001	Salaries	10,000	18,168	23,000	14,273	0	0	0	0	0
4024	Photocopier Charges	0	42	0	0	0	0	0	0	0
4034	Newsletter	2,000	989	2,200	240	1,000	0	1,500	0	0
4084	Town Consultations/Promotions	4,000	0	4,000	1,363	3,000	0	4,000	0	0
5359	Tfr from EMR Market Towns	0	0	0	-1,294	-1,294	0	0	0	0
Overhead Expenditure		<u>16,000</u>	<u>19,200</u>	<u>29,200</u>	<u>14,582</u>	<u>2,706</u>	<u>0</u>	<u>5,500</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(16,000)</u>	<u>(19,200)</u>	<u>(29,200)</u>	<u>(14,582)</u>	<u>(2,706)</u>		<u>(5,500)</u>		
104	<u>Council Events</u>									
1002	Events Income	0	3,902	0	6,229	5,912	0	5,500	0	0
1701	Christmas Events Income	2,500	3,553	3,000	2,075	3,000	0	3,000	0	0
Total Income		<u>2,500</u>	<u>7,455</u>	<u>3,000</u>	<u>8,304</u>	<u>8,912</u>	<u>0</u>	<u>8,500</u>	<u>0</u>	<u>0</u>
4001	Salaries	14,000	16,443	17,500	10,234	0	0	0	0	0
4005	Security Staff	0	2,868	0	0	0	0	0	0	0
4032	Adverts - Events	1,000	479	2,000	1,817	2,000	0	2,000	0	0
4033	Advertising	0	145	0	0	0	0	0	0	0
4040	Equipment/Furniture	0	138	0	0	0	0	0	0	0
4081	Civic Events	2,000	596	1,000	873	1,000	0	1,000	0	0
4087	Civic Service	500	0	500	0	500	0	500	0	0
4089	Council Events	0	468	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4706	Christmas Lights	30,000	31,922	35,000	0	35,000	0	35,000	0	0
4720	Remembrance Service	1,000	1,808	3,000	595	2,000	0	2,000	0	0
4801	Events Funding	0	0	0	8,976	7,965	0	0	0	0
5317	Tfr to EMR Events/Markets	0	15,000	0	0	0	0	0	0	0
5359	Tfr from EMR Market Towns	0	-8,074	0	-7,965	-7,965	0	0	0	0
Overhead Expenditure		48,500	61,793	59,000	14,531	40,500	0	40,500	0	0
Movement to/(from) Gen Reserve		(46,000)	(54,338)	(56,000)	(6,227)	(31,588)		(32,000)		
107	<u>Grants and Projects</u>									
1180	Grants Recieved	0	33,000	0	0	0	0	0	0	0
Total Income		0	33,000	0	0	0	0	0	0	0
4001	Salaries	21,750	24,799	26,000	14,588	0	0	0	0	0
4208	Town Centre Regeneration	0	0	3,716	1,376	3,716	0	10,000	0	0
4700	Grants - Large	20,000	20,000	25,000	39,616	40,000	0	30,000	0	0
4703	WCR Community Radio SLA	10,000	10,000	12,500	38,233	38,233	0	12,500	0	0
4704	Warminster Information Point	6,000	6,000	6,000	2,500	0	0	2,500	0	0
4710	Enterprise Warminster	4,000	4,681	284	284	284	0	0	0	0
4712	Grant - Warminster Carnival	4,500	4,500	4,500	0	4,500	0	5,500	0	0
4714	Neighbourhood Planning	10,000	8,586	10,000	1,743	10,000	0	5,000	0	0
4715	INSPIRE	3,500	3,500	3,500	3,500	3,500	0	3,700	0	0
4718	Warminster R O W Volunteers	3,000	3,000	5,000	5,000	5,000	0	5,250	0	0
4722	Grant - St Lawrence Comm Bld	0	4,791	0	0	0	0	0	0	0
4724	Warminster Town FC Grant	0	30,000	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4725	Warminster Book Festival	0	0	0	0	0	0	1,500	0	0
5326	Tfr from Climate Change	0	0	0	-3,000	-3,000	0	0	0	0
5356	Tfr from CIL 21/22	0	-34,791	0	-4,312	-4,312	0	0	0	0
5357	Tfr From EMR CIL 22/23	0	0	0	-30,546	-30,546	0	0	0	0
6326	Tfr to Climate Change	0	12,000	0	0	0	0	0	0	0
6327	Tfr to Neighbourhood Plan	0	22,000	0	0	0	0	0	0	0
6359	Tfr to EMR Market Towns Progra	0	25,000	0	0	0	0	0	0	0
Overhead Expenditure		82,750	144,067	96,500	68,983	67,375	0	75,950	0	0
Movement to/(from) Gen Reserve		(82,750)	(111,067)	(96,500)	(68,983)	(67,375)		(75,950)		
109	<u>Youth Provision</u>									
1180	Grants Recieved	0	5,000	0	0	0	0	0	0	0
Total Income		0	5,000	0	0	0	0	0	0	0
4067	Youth Provision	0	0	0	16,375	16,375	0	20,000	0	0
5339	Tfr to EMR Youth Provision	0	25,000	0	0	0	0	0	0	0
5360	Tfr from Youth Provision	0	0	0	-16,375	-16,375	0	-8,625	0	0
Overhead Expenditure		0	25,000	0	0	0	0	11,375	0	0
Movement to/(from) Gen Reserve		0	(20,000)	0	0	0		(11,375)		
201	<u>CCTV</u>									
1193	Miscellaneous Income	0	183	0	0	0	0	0	0	0
1203	CCTV-Insurance Con't Rec'd	0	0	0	200	0	0	0	0	0
1205	CCTV-West Wilts Tr Estate Fees	8,150	22,541	8,415	10,724	15,600	0	14,000	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1206	CCTV-Westbury TC Fees	16,300	47,988	23,375	18,001	23,560	0	23,560	0	0
1901	Insurance Claims	0	3,749	0	0	0	0	0	0	0
Total Income		24,450	74,461	31,790	28,926	39,160	0	37,560	0	0
4001	Salaries	83,186	67,596	84,000	36,902	78,226	0	70,941	0	0
4008	Training & Team Building	1,500	163	1,000	492	500	0	1,000	0	0
4014	Electricity and Gas	5,000	263	0	567	1,000	0	1,000	0	0
4020	Consumables & Other Expenses	500	524	500	41	500	0	500	0	0
4021	Fibre Line Costs	0	7,308	0	10,799	14,000	0	15,000	0	0
4022	Postage & Telephone	1,000	572	500	237	500	0	500	0	0
4023	Printing & Stationery	200	0	0	0	0	0	0	0	0
4025	IT (Website & Email)	2,500	0	5,000	0	0	0	0	0	0
4028	Insurance	950	874	950	497	497	0	500	0	0
4029	Licences	1,000	50	1,000	184	500	0	500	0	0
4036	Repairs and Renewals	1,000	1,073	5,000	642	2,000	0	2,000	0	0
4037	Maintenance Contracts	4,500	1,684	4,500	8,269	9,000	0	9,000	0	0
4040	Equipment/Furniture	100	395	100	404	108	0	100	0	0
5977	depreciation Charged	0	331	0	0	0	0	0	0	0
6325	Tfr to CCTV	0	3,749	0	0	0	0	0	0	0
Overhead Expenditure		101,436	84,582	102,550	59,034	106,831	0	101,041	0	0
Movement to/(from) Gen Reserve		(76,986)	(10,120)	(70,760)	(30,108)	(67,671)		(63,481)		
202	<u>Dewey House</u>									
1005	Rent Received	7,200	6,600	7,200	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	7,200	6,600	7,200	0	0	0	0	0	0
4011 Rates	5,900	4,691	5,000	2,093	3,347	0	0	0	0
4012 Water Rates	250	1,829	2,000	829	1,425	0	0	0	0
4014 Electricity and Gas	5,000	4,992	5,000	-15	500	0	0	0	0
4020 Consumables & Other Expenses	200	125	200	0	0	0	0	0	0
4023 Printing & Stationery	0	3	0	0	0	0	0	0	0
4025 IT (Website & Email)	2,000	418	2,000	0	0	0	0	0	0
4028 Insurance	2,000	1,840	2,000	1,047	1,047	0	0	0	0
4035 Refuse Collection\Bin Emptying	0	0	0	75	75	0	0	0	0
4036 Repairs and Renewals	1,500	1,395	1,500	0	0	0	0	0	0
4037 Maintenance Contracts	1,600	377	1,600	90	90	0	0	0	0
5977 depreciation Charged	0	12,816	0	0	0	0	0	0	0
Overhead Expenditure	18,450	28,485	19,300	4,119	6,484	0	0	0	0
Movement to/(from) Gen Reserve	(11,250)	(21,885)	(12,100)	(4,119)	(6,484)		0		
203 The Hub									
1005 Rent Received	0	0	0	1,350	2,700	0	2,700	0	0
1180 Grants Recieved	0	0	0	7,102	7,102	0	0	0	0
Total Income	0	0	0	8,452	9,802	0	2,700	0	0
4011 Rates	0	0	0	789	1,578	0	1,620	0	0
4012 Water Rates	0	233	500	491	1,000	0	1,000	0	0
4014 Electricity and Gas	0	18,968	10,000	10,674	15,000	0	15,000	0	0
4020 Consumables & Other Expenses	0	78	200	112	200	0	200	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025 IT (Website & Email)	0	5,181	5,000	3,128	5,000	0	5,000	0	0
4036 Repairs and Renewals	0	0	0	90	90	0	0	0	0
4037 Maintenance Contracts	0	476	500	1,661	2,000	0	2,000	0	0
4040 Equipment/Furniture	0	17	0	0	0	0	0	0	0
5317 Tfr to EMR Events/Markets	0	0	0	3,352	3,352	0	0	0	0
6340 Tfr to Hub Capital EMR	0	0	0	3,750	3,750	0	0	0	0
Overhead Expenditure	0	24,952	16,200	24,046	31,970	0	24,820	0	0
Movement to/(from) Gen Reserve	0	(24,952)	(16,200)	(15,595)	(22,168)		(22,120)		
<u>208 Town Park Splashpad</u>									
4012 Water Rates	10,000	-3,074	6,000	4,911	15,000	0	15,000	0	0
4014 Electricity and Gas	5,000	12,239	12,500	12,333	12,500	0	13,000	0	0
4018 Rent	0	0	0	101	101	0	0	0	0
4020 Consumables & Other Expenses	1,500	1,160	1,200	1,464	1,500	0	1,500	0	0
4022 Postage & Telephone	200	48	200	40	120	0	200	0	0
4036 Repairs and Renewals	5,000	3,126	4,000	2,774	2,774	0	4,000	0	0
4037 Maintenance Contracts	7,500	6,630	7,500	3,976	6,500	0	7,500	0	0
4040 Equipment/Furniture	500	149	0	170	170	0	0	0	0
Overhead Expenditure	29,700	20,279	31,400	25,768	38,665	0	41,200	0	0
Movement to/(from) Gen Reserve	(29,700)	(20,279)	(31,400)	(25,768)	(38,665)		(41,200)		
<u>209 Outside Services</u>									
1193 Miscellaneous Income	0	1,906	0	7	0	0	0	0	0
Total Income	0	1,906	0	7	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001 Salaries	263,138	232,858	258,350	139,686	331,405	0	341,671	0	0
4003 Employers NI	0	69	0	0	0	0	0	0	0
4007 Uniform	1,500	1,012	1,000	1,192	1,153	0	1,200	0	0
4008 Training & Team Building	3,500	1,822	3,500	744	2,000	0	3,000	0	0
4009 Travel	0	6	0	0	0	0	0	0	0
4018 Rent	573	650	650	770	770	0	650	0	0
4020 Consumables & Other Expenses	2,500	3,836	3,000	1,871	3,000	0	3,000	0	0
4022 Postage & Telephone	2,400	1,860	2,400	1,145	2,400	0	2,400	0	0
4023 Printing & Stationery	0	3	0	0	0	0	0	0	0
4025 IT (Website & Email)	3,000	1,680	1,200	1,031	1,200	0	1,200	0	0
4028 Insurance	950	874	950	497	497	0	500	0	0
4029 Licences	0	846	0	0	0	0	0	0	0
4035 Refuse Collection\Bin Emptying	7,000	7,666	7,000	7,791	7,000	0	7,000	0	0
4036 Repairs and Renewals	5,000	3,301	5,000	1,943	5,000	0	5,000	0	0
4037 Maintenance Contracts	0	915	0	0	0	0	0	0	0
4038 Grounds Maintenance	1,000	574	0	35	35	0	0	0	0
4040 Equipment/Furniture	5,500	4,941	6,500	3,256	6,500	0	6,500	0	0
4041 Equipment Costs	5,000	4,142	4,000	5,180	9,000	0	9,000	0	0
4042 Vehicle Costs	30,000	26,111	30,000	17,822	30,000	0	30,000	0	0
4044 Tree Works	6,000	4,400	6,000	774	6,000	0	6,000	0	0
4045 Flood Wardens	200	90	200	25	25	0	200	0	0
4047 Maint. Street Furniture	0	0	0	10,168	10,168	0	3,000	0	0
4066 Copheap Memorial	0	5,050	0	0	0	0	0	0	0
4803 Baskets & Tubs	3,500	3,363	4,000	3,382	3,382	0	4,000	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4999	Assets Capitilised	0	1,249	0	0	0	0	0	0	0
5318	Tfr from EMR Outside Services	0	-968	0	0	0	0	0	0	0
5359	Tfr from EMR Market Towns	0	0	0	-10,168	-10,168	0	0	0	0
5977	depreciation Charged	0	9,755	0	0	0	0	0	0	0
Overhead Expenditure		340,761	316,106	333,750	187,142	409,367	0	424,321	0	0
Movement to/(from) Gen Reserve		(340,761)	(314,199)	(333,750)	(187,134)	(409,367)		(424,321)		
210	<u>Town Park</u>									
1006	Rent - 23 Weymouth St	3,980	4,622	4,620	2,874	4,620	0	4,720	0	0
1020	Town Park Events Income	3,000	4,160	3,000	5,642	5,642	0	5,000	0	0
1179	Donations Received	0	0	0	200	0	0	0	0	0
1193	Miscellaneous Income	0	0	0	786	786	0	0	0	0
1550	Boats Income	7,000	8,124	8,000	7,454	7,454	0	8,000	0	0
1601	Putting Green Income	0	0	0	1,731	1,731	0	1,500	0	0
Total Income		13,980	16,906	15,620	18,688	20,233	0	19,220	0	0
4001	Salaries	13,523	8,561	13,800	11,391	13,800	0	15,060	0	0
4012	Water Rates	7,000	12,511	13,000	15,533	20,000	0	20,000	0	0
4014	Electricity and Gas	3,000	4,558	3,000	2,253	4,000	0	4,000	0	0
4020	Consumables & Other Expenses	5,000	2,602	2,500	1,281	2,500	0	2,500	0	0
4028	Insurance	1,400	1,288	1,400	733	733	0	750	0	0
4036	Repairs and Renewals	10,000	3,619	14,000	11,762	14,000	0	14,000	0	0
4037	Maintenance Contracts	1,500	28	1,500	98	200	0	200	0	0
4040	Equipment/Furniture	4,000	1,129	4,000	939	2,000	0	2,000	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4041	Equipment Costs	1,000	782	1,000	0	1,000	0	1,000	0	0
4085	Town Park Events	10,000	10,678	30,000	34,784	34,784	0	15,000	0	0
4999	Assets Capitalised	0	9,840	0	0	0	0	0	0	0
5318	Tfr from EMR Outside Services	0	0	0	-5,605	-5,605	0	0	0	0
5359	Tfr from EMR Market Towns	0	-4,078	0	-8,252	-8,252	0	0	0	0
5977	depreciation Charged	0	98,907	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-50,456	0	0	0	0	0	0	0
Overhead Expenditure		56,423	99,969	84,200	64,916	79,160	0	74,510	0	0
Movement to/(from) Gen Reserve		(42,443)	(83,062)	(68,580)	(46,228)	(58,927)		(55,290)		
212	<u>Cemetery and Churchyard</u>									
1212	Burial Fees	1,000	597	1,000	576	1,000	0	1,000	0	0
Total Income		1,000	597	1,000	576	1,000	0	1,000	0	0
4011	Rates	290	314	350	221	314	0	350	0	0
4028	Insurance	1,100	1,012	1,100	576	576	0	600	0	0
Overhead Expenditure		1,390	1,326	1,450	797	890	0	950	0	0
Movement to/(from) Gen Reserve		(390)	(729)	(450)	(221)	110		50		
214	<u>Public Conveniences (TP & CCP)</u>									
4012	Water Rates	2,500	5,084	4,200	1,527	4,200	0	4,200	0	0
4014	Electricity and Gas	3,000	10,605	4,000	3,754	10,000	0	10,000	0	0
4016	Cleaning	1,000	280	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	1,500	1,893	2,000	1,996	3,000	0	3,000	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4028	Insurance	200	184	200	105	105	0	105	0	0
4036	Repairs and Renewals	3,000	2,264	3,000	619	3,000	0	3,000	0	0
4040	Equipment/Furniture	0	75	0	0	0	0	0	0	0
	Overhead Expenditure	11,200	20,385	13,400	8,000	20,305	0	20,305	0	0
	Movement to/(from) Gen Reserve	(11,200)	(20,385)	(13,400)	(8,000)	(20,305)		(20,305)		
215	<u>Street Furniture</u>									
5977	depreciation Charged	0	1,732	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-76	0	0	0	0	0	0	0
	Overhead Expenditure	0	1,656	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(1,656)	0	0	0		0		
216	<u>Pavilion Cafe</u>									
1600	Pavillion Cafe Sales	80,000	96,761	100,000	91,441	91,000	0	95,000	0	0
	Total Income	80,000	96,761	100,000	91,441	91,000	0	95,000	0	0
3540	Pavilion Purchases	28,000	34,958	35,000	30,228	31,500	0	33,250	0	0
	Direct Expenditure	28,000	34,958	35,000	30,228	31,500	0	33,250	0	0
4001	Salaries	40,217	42,817	47,100	18,073	40,327	0	44,785	0	0
4007	Uniform	150	18	150	74	74	0	150	0	0
4008	Training & Team Building	250	50	250	36	36	0	250	0	0
4010	Health & Safety	100	0	0	0	0	0	0	0	0
4011	Rates	2,950	3,353	2,950	2,008	2,869	0	2,950	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4014	Electricity and Gas	2,500	7,687	4,000	2,782	4,000	0	4,000	0	0
4020	Consumables & Other Expenses	3,000	3,479	3,000	2,162	2,500	0	2,500	0	0
4022	Postage & Telephone	300	338	300	238	300	0	300	0	0
4023	Printing & Stationery	100	0	100	0	0	0	0	0	0
4025	IT (Website & Email)	100	107	150	28	28	0	0	0	0
4029	Licences	0	0	0	88	88	0	100	0	0
4036	Repairs and Renewals	2,000	2,446	2,000	22	2,000	0	2,000	0	0
4037	Maintenance Contracts	200	83	0	0	0	0	0	0	0
4040	Equipment/Furniture	500	91	250	1,005	1,005	0	250	0	0
4055	Stocktaking Fees	240	120	240	60	120	0	240	0	0
4061	Streamline Charges	1,400	1,346	1,400	1,154	1,400	0	1,400	0	0
	Overhead Expenditure	54,007	61,935	61,890	27,730	54,747	0	58,925	0	0
	Movement to/(from) Gen Reserve	(2,007)	(132)	3,110	33,482	4,753		2,825		
217	<u>Play Areas</u>									
4010	Health & Safety	500	700	500	0	0	0	0	0	0
4020	Consumables & Other Expenses	500	163	250	111	250	0	250	0	0
4036	Repairs and Renewals	10,000	9,018	13,000	936	936	0	10,000	0	0
4040	Equipment/Furniture	1,000	1,080	1,500	0	0	0	0	0	0
5338	Tfr from EMR Play Area	0	-618	0	0	0	0	0	0	0
5977	depreciation Charged	0	11,185	0	0	0	0	0	0	0
	Overhead Expenditure	12,000	21,526	15,250	1,048	1,186	0	10,250	0	0
	Movement to/(from) Gen Reserve	(12,000)	(21,526)	(15,250)	(1,048)	(1,186)		(10,250)		

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
219 Sweeper									
4007 Uniform	50	0	50	0	0	0	0	0	0
4036 Repairs and Renewals	2,000	3,404	5,000	4,484	5,000	0	5,000	0	0
4042 Vehicle Costs	0	221	0	0	0	0	0	0	0
4090 Sweeper Leasing	24,675	24,675	24,675	14,394	24,675	0	35,000	0	0
4091 Sweeper Consumables	2,500	1,640	2,500	113	2,500	0	2,500	0	0
4092 Sweeper Fuel	9,000	7,404	7,000	3,903	7,000	0	7,000	0	0
4093 Sweeper Waste Disposal	20,000	17,714	20,000	9,543	20,000	0	20,000	0	0
Overhead Expenditure	58,225	55,059	59,225	32,437	59,175	0	69,500	0	0
Movement to/(from) Gen Reserve	(58,225)	(55,059)	(59,225)	(32,437)	(59,175)		(69,500)		
220 Depot									
1193 Miscellaneous Income	0	0	0	1,700	1,700	0	0	0	0
Total Income	0	0	0	1,700	1,700	0	0	0	0
4011 Rates	3,950	4,506	4,000	2,892	4,131	0	4,230	0	0
4014 Electricity and Gas	750	1,623	1,000	924	2,000	0	2,000	0	0
4018 Rent	16,000	16,388	16,000	11,802	15,884	0	16,000	0	0
4025 IT (Website & Email)	500	682	700	347	700	0	700	0	0
4036 Repairs and Renewals	1,000	600	1,000	1,320	1,320	0	1,000	0	0
4037 Maintenance Contracts	1,000	397	1,000	123	500	0	500	0	0
4040 Equipment/Furniture	100	528	100	0	0	0	0	0	0
5977 depreciation Charged	0	1,716	0	0	0	0	0	0	0
Overhead Expenditure	23,300	26,439	23,800	17,407	24,535	0	24,430	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(23,300)</u>	<u>(26,439)</u>	<u>(23,800)</u>	<u>(15,707)</u>	<u>(22,835)</u>		<u>(24,430)</u>		
221	<u>Tennis Courts</u>									
1602	Tennis Court Income	0	4,311	0	7,382	7,240	0	7,000	0	0
	Total Income	<u>0</u>	<u>4,311</u>	<u>0</u>	<u>7,382</u>	<u>7,240</u>	<u>0</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
4037	Maintenance Contracts	0	0	0	626	626	0	750	0	0
4040	Equipment/Furniture	0	320	0	0	0	0	0	0	0
4062	Stripe Fees	0	206	0	307	400	0	400	0	0
4063	Go Cardless Fees	0	41	0	53	53	0	100	0	0
5323	Tfr from Tennis Courts	0	0	0	-113	-113	0	0	0	0
6323	Tfr to Tennis Courts	0	3,744	0	6,509	6,274	0	5,750	0	0
	Overhead Expenditure	<u>0</u>	<u>4,311</u>	<u>0</u>	<u>7,382</u>	<u>7,240</u>	<u>0</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
299	<u>Services to be devolved</u>									
5316	Tfr frm Services to be Devolve	0	0	0	0	0	0	-10,000	0	0
6362	Tfr to EMR LHFIFG	0	0	0	0	0	0	10,000	0	0
	Overhead Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
301	<u>Civic Centre</u>									
1001	Letting Income	40,000	53,956	44,000	39,052	60,000	0	55,000	0	0
1002	Events Income	1,000	3,060	1,000	2,182	1,715	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1003	Equipment Hire	0	42	0	0	0	0	0	0	0
1004	Security Staff Recharged	0	182	0	328	328	0	0	0	0
1193	Miscellaneous Income	0	956	0	217	192	0	0	0	0
1300	Dog Bag Sales	1,000	603	800	509	800	0	800	0	0
1303	Sale Radar Keys	0	0	0	7	7	0	0	0	0
1305	Film Shows Income	500	1,012	1,000	0	0	0	0	0	0
Total Income		42,500	59,810	46,800	42,295	63,042	0	55,800	0	0
4001	Salaries	65,166	75,027	83,800	52,369	81,859	0	88,558	0	0
4005	Security Staff	0	1,972	0	448	448	0	0	0	0
4007	Uniform	200	0	200	0	0	0	100	0	0
4008	Training & Team Building	500	163	500	250	0	0	500	0	0
4011	Rates	7,700	6,986	7,450	5,748	8,358	0	8,560	0	0
4012	Water Rates	1,250	2,337	2,000	1,575	2,500	0	2,500	0	0
4013	Rent Payable (Internal)	-37,200	-37,200	-37,200	-21,700	-37,200	0	-37,200	0	0
4014	Electricity and Gas	25,000	23,581	20,000	6,589	20,000	0	20,000	0	0
4020	Consumables & Other Expenses	4,000	2,763	3,000	1,081	2,000	0	2,000	0	0
4023	Printing & Stationery	0	54	0	144	98	0	0	0	0
4024	Photocopier Charges	0	795	700	436	800	0	800	0	0
4025	IT (Website & Email)	2,000	1,485	2,000	877	2,000	0	2,000	0	0
4027	Subscriptions and Publications	0	0	0	50	50	0	0	0	0
4028	Insurance	3,000	2,759	3,000	1,570	1,570	0	1,600	0	0
4029	Licences	2,000	2,006	2,000	2,315	2,500	0	2,500	0	0
4031	Publicity & Marketing	1,000	1,227	1,200	120	1,200	0	1,200	0	0
4033	Advertising	0	0	0	165	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4035 Refuse Collection\Bin Emptying	1,000	1,944	1,200	445	1,200	0	1,200	0	0
4036 Repairs and Renewals	3,000	12,765	3,000	6,542	6,191	0	3,000	0	0
4037 Maintenance Contracts	8,000	11,441	9,500	9,128	9,500	0	9,500	0	0
4040 Equipment/Furniture	1,000	401	1,000	94	1,000	0	1,000	0	0
4055 Stocktaking Fees	240	120	240	60	240	0	240	0	0
4061 Streamline Charges	800	462	500	426	600	0	600	0	0
4101 Purchase Dog Bags	600	241	600	724	600	0	600	0	0
4801 Events Funding	750	1,567	750	421	750	0	750	0	0
5315 Tfr from Capital Projects	0	-575	0	0	0	0	0	0	0
5359 Tfr from EMR Market Towns	0	0	0	-489	-489	0	0	0	0
5977 depreciation Charged	0	19,049	0	0	0	0	0	0	0
5996 Deferred Grants Released	0	-4,045	0	0	0	0	0	0	0
Overhead Expenditure	90,006	127,327	105,440	69,388	105,775	0	110,008	0	0
Movement to/(from) Gen Reserve	(47,506)	(67,516)	(58,640)	(27,093)	(42,733)		(54,208)		
305 Civic Centre Bar									
1580 Bar Sales	7,500	8,018	7,500	1,798	5,000	0	5,000	0	0
Total Income	7,500	8,018	7,500	1,798	5,000	0	5,000	0	0
3530 Bar Purchases	3,000	2,689	3,000	584	2,000	0	2,000	0	0
Direct Expenditure	3,000	2,689	3,000	584	2,000	0	2,000	0	0
4040 Equipment/Furniture	100	0	100	27	100	0	100	0	0
Overhead Expenditure	100	0	100	27	100	0	100	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		4,400	5,329	4,400	1,188	2,900		2,900		
306	<u>Civic Centre Coffee Bar</u>									
1581	Coffee Bar Sales	1,000	3,137	1,200	3,585	5,000	0	4,000	0	0
Total Income		1,000	3,137	1,200	3,585	5,000	0	4,000	0	0
3535	Coffee Bar Purchases	400	298	400	204	400	0	400	0	0
Direct Expenditure		400	298	400	204	400	0	400	0	0
Movement to/(from) Gen Reserve		600	2,839	800	3,381	4,600		3,600		
499	<u>Capital Expenditure</u>									
1180	Grants Recieved	0	0	0	0	0	0	0	0	0
1184	Capital Grants	0	0	0	3,648	3,648	0	0	0	0
1710	CIL Receipts	0	86,552	0	70,117	70,117	0	0	0	0
1900	Asset Sale Proceeds	0	0	0	9,000	9,000	0	0	0	0
Total Income		0	86,552	0	82,765	82,765	0	0	0	0
801	Land & Buildings Depreciation	0	30,668	0	0	0	0	0	0	0
811	Leasehold Land & Buildings	0	790	0	0	0	0	0	0	0
821	Vehicles & Equip. Depreciation	0	37,349	0	0	0	0	0	0	0
841	Infrastructure Assets Depr'n	0	93,404	0	0	0	0	0	0	0
898	Deferred Grants Released	0	54,577	0	0	0	0	0	0	0
899	Depreciation Reversal	0	-162,211	0	0	0	0	0	0	0
4901	Loan Repayment Capital	28,509	27,154	28,509	14,081	28,509	0	29,931	0	0
4902	Loan Repayment Interest	11,093	12,448	11,093	5,720	11,093	0	9,671	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4904	CAP - Civic Centre Equipment	0	0	0	0	0	0	0	0	0
4909	CAP - CCTV Equipment	0	0	0	3,852	3,852	0	0	0	0
4915	CAP - Town Park	0	0	0	9,014	9,014	0	0	0	0
4917	CAP - IT Equipment	0	0	0	2,108	2,108	0	0	0	0
4921	CAP - Vehicles & Equipment	0	0	0	21,975	21,975	0	0	0	0
4928	CAP - Play Equipment	0	0	0	38,540	38,540	0	0	0	0
4931	CAP - 23 Weymouth St	0	0	0	1,975	1,975	0	0	0	0
4933	CAP - Town Park Splash Pad	0	0	0	0	0	0	0	0	0
4939	CAP - Tourism Signs	0	0	0	0	0	0	0	0	0
4941	CAP - War Memorial	0	0	0	1,525	1,525	0	0	0	0
4942	CAP - Tennis Courts Refurbishm	0	0	0	0	0	0	0	0	0
4944	CAP - Solar Panels/Battery	0	0	0	-6,669	-6,669	0	0	0	0
4945	Rugby Club Improvements Grant	0	44,223	0	0	0	0	0	0	0
4947	CAP - Defibrillators	0	0	0	850	850	0	0	0	0
4952	CAP - The Hub	0	0	0	585	585	0	0	0	0
4999	Assets Capitalised	0	408,644	0	0	0	0	0	0	0
5138	Tfr From Outside Services	0	-5,216	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-236,140	0	-39,829	-39,830	0	0	0	0
5316	Tfr frm Services to be Devolve	0	-16,695	0	-2,925	-2,925	0	0	0	0
5318	Tfr from EMR Outside Services	0	-475	0	-23,500	-23,500	0	0	0	0
5323	Tfr from Tennis Courts	0	-10,000	0	0	0	0	0	0	0
5325	Tfr from CCTV	0	-4,294	0	-3,852	-3,852	0	0	0	0
5350	Tfr from EMR s106 Rugby Club	0	-44,223	0	0	0	0	0	0	0
5359	Tfr from EMR Market Towns	0	-3,902	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5900	Depreciation Contra to Service	0	-162,211	0	0	0	0	0	0	0
5998	Assets Funded from Grants	0	-131,923	0	0	0	0	0	0	0
6138	Tfr to Outside Services EMR	0	0	0	9,000	9,000	0	0	0	0
6306	Tfr to EMR CIL	0	86,552	0	70,117	70,117	0	0	0	0
6315	Tfr to Capital Projects	179,492	179,492	132,633	132,633	132,633	0	77,100	0	0
	Overhead Expenditure	219,094	198,011	172,235	235,199	255,000	0	116,702	0	0
	Movement to/(from) Gen Reserve	<u>(219,094)</u>	<u>(111,460)</u>	<u>(172,235)</u>	<u>(152,434)</u>	<u>(172,235)</u>		<u>(116,702)</u>		
	Total Budget Income	1,538,678	1,834,240	1,646,940	1,729,935	1,797,753	0	1,723,360	0	0
	Expenditure	1,538,678	1,754,532	1,646,940	1,114,446	1,771,625	0	1,723,360	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>79,708</u>	<u>0</u>	<u>615,490</u>	<u>26,128</u>		<u>0</u>		

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
101	<u>Council Administration</u>									
	Total Income	1,358,548	1,429,725	1,432,830	1,434,017	1,462,899	0	1,487,580	0	0
	Overhead Expenditure	249,436	261,030	269,950	156,953	412,914	0	456,423	0	0
	Movement to/(from) Gen Reserve	<u>1,109,112</u>	<u>1,168,695</u>	<u>1,162,880</u>	<u>1,277,063</u>	<u>1,049,985</u>		<u>1,031,157</u>		
102	<u>Civic and Democratic</u>									
	Overhead Expenditure	94,500	113,149	113,700	63,940	12,800	0	13,900	0	0
	Movement to/(from) Gen Reserve	<u>(94,500)</u>	<u>(113,149)</u>	<u>(113,700)</u>	<u>(63,940)</u>	<u>(12,800)</u>		<u>(13,900)</u>		
103	<u>Policy and Communications</u>									
	Overhead Expenditure	16,000	19,200	29,200	14,582	2,706	0	5,500	0	0
	Movement to/(from) Gen Reserve	<u>(16,000)</u>	<u>(19,200)</u>	<u>(29,200)</u>	<u>(14,582)</u>	<u>(2,706)</u>		<u>(5,500)</u>		
104	<u>Council Events</u>									
	Total Income	2,500	7,455	3,000	8,304	8,912	0	8,500	0	0
	Overhead Expenditure	48,500	61,793	59,000	14,531	40,500	0	40,500	0	0
	Movement to/(from) Gen Reserve	<u>(46,000)</u>	<u>(54,338)</u>	<u>(56,000)</u>	<u>(6,227)</u>	<u>(31,588)</u>		<u>(32,000)</u>		
107	<u>Grants and Projects</u>									
	Total Income	0	33,000	0	0	0	0	0	0	0
	Overhead Expenditure	82,750	144,067	96,500	68,983	67,375	0	75,950	0	0
	Movement to/(from) Gen Reserve	<u>(82,750)</u>	<u>(111,067)</u>	<u>(96,500)</u>	<u>(68,983)</u>	<u>(67,375)</u>		<u>(75,950)</u>		
109	<u>Youth Provision</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>			<u>Next Year 2025-26</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	0	5,000	0	0	0	0	0	0	0
	Overhead Expenditure	0	25,000	0	0	0	0	11,375	0	0
	Movement to/(from) Gen Reserve	0	(20,000)	0	0	0		(11,375)		
201	<u>CCTV</u>									
	Total Income	24,450	74,461	31,790	28,926	39,160	0	37,560	0	0
	Overhead Expenditure	101,436	84,582	102,550	59,034	106,831	0	101,041	0	0
	Movement to/(from) Gen Reserve	(76,986)	(10,120)	(70,760)	(30,108)	(67,671)		(63,481)		
202	<u>Dewey House</u>									
	Total Income	7,200	6,600	7,200	0	0	0	0	0	0
	Overhead Expenditure	18,450	28,485	19,300	4,119	6,484	0	0	0	0
	Movement to/(from) Gen Reserve	(11,250)	(21,885)	(12,100)	(4,119)	(6,484)		0		
203	<u>The Hub</u>									
	Total Income	0	0	0	8,452	9,802	0	2,700	0	0
	Overhead Expenditure	0	24,952	16,200	24,046	31,970	0	24,820	0	0
	Movement to/(from) Gen Reserve	0	(24,952)	(16,200)	(15,595)	(22,168)		(22,120)		
208	<u>Town Park Splashpad</u>									
	Overhead Expenditure	29,700	20,279	31,400	25,768	38,665	0	41,200	0	0
	Movement to/(from) Gen Reserve	(29,700)	(20,279)	(31,400)	(25,768)	(38,665)		(41,200)		
209	<u>Outside Services</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	1,906	0	7	0	0	0	0	0
Overhead Expenditure	340,761	316,106	333,750	187,142	409,367	0	424,321	0	0
Movement to/(from) Gen Reserve	<u>(340,761)</u>	<u>(314,199)</u>	<u>(333,750)</u>	<u>(187,134)</u>	<u>(409,367)</u>		<u>(424,321)</u>		
210 Town Park									
Total Income	13,980	16,906	15,620	18,688	20,233	0	19,220	0	0
Overhead Expenditure	56,423	99,969	84,200	64,916	79,160	0	74,510	0	0
Movement to/(from) Gen Reserve	<u>(42,443)</u>	<u>(83,062)</u>	<u>(68,580)</u>	<u>(46,228)</u>	<u>(58,927)</u>		<u>(55,290)</u>		
212 Cemetery and Churchyard									
Total Income	1,000	597	1,000	576	1,000	0	1,000	0	0
Overhead Expenditure	1,390	1,326	1,450	797	890	0	950	0	0
Movement to/(from) Gen Reserve	<u>(390)</u>	<u>(729)</u>	<u>(450)</u>	<u>(221)</u>	<u>110</u>		<u>50</u>		
214 Public Conveniences (TP & CCP)									
Overhead Expenditure	11,200	20,385	13,400	8,000	20,305	0	20,305	0	0
Movement to/(from) Gen Reserve	<u>(11,200)</u>	<u>(20,385)</u>	<u>(13,400)</u>	<u>(8,000)</u>	<u>(20,305)</u>		<u>(20,305)</u>		
215 Street Furniture									
Overhead Expenditure	0	1,656	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,656)</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
216 Pavilion Cafe									
Total Income	80,000	96,761	100,000	91,441	91,000	0	95,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
	Direct Expenditure	28,000	34,958	35,000	30,228	31,500	0	33,250	0	0
	Overhead Expenditure	54,007	61,935	61,890	27,730	54,747	0	58,925	0	0
	Movement to/(from) Gen Reserve	<u>(2,007)</u>	<u>(132)</u>	<u>3,110</u>	<u>33,482</u>	<u>4,753</u>		<u>2,825</u>		
217	<u>Play Areas</u>									
	Overhead Expenditure	12,000	21,526	15,250	1,048	1,186	0	10,250	0	0
	Movement to/(from) Gen Reserve	<u>(12,000)</u>	<u>(21,526)</u>	<u>(15,250)</u>	<u>(1,048)</u>	<u>(1,186)</u>		<u>(10,250)</u>		
219	<u>Sweeper</u>									
	Overhead Expenditure	58,225	55,059	59,225	32,437	59,175	0	69,500	0	0
	Movement to/(from) Gen Reserve	<u>(58,225)</u>	<u>(55,059)</u>	<u>(59,225)</u>	<u>(32,437)</u>	<u>(59,175)</u>		<u>(69,500)</u>		
220	<u>Depot</u>									
	Total Income	0	0	0	1,700	1,700	0	0	0	0
	Overhead Expenditure	23,300	26,439	23,800	17,407	24,535	0	24,430	0	0
	Movement to/(from) Gen Reserve	<u>(23,300)</u>	<u>(26,439)</u>	<u>(23,800)</u>	<u>(15,707)</u>	<u>(22,835)</u>		<u>(24,430)</u>		
221	<u>Tennis Courts</u>									
	Total Income	0	4,311	0	7,382	7,240	0	7,000	0	0
	Overhead Expenditure	0	4,311	0	7,382	7,240	0	7,000	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
299	<u>Services to be devolved</u>									
	Overhead Expenditure	0	0	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
301 Civic Centre									
Total Income	42,500	59,810	46,800	42,295	63,042	0	55,800	0	0
Overhead Expenditure	90,006	127,327	105,440	69,388	105,775	0	110,008	0	0
Movement to/(from) Gen Reserve	<u>(47,506)</u>	<u>(67,516)</u>	<u>(58,640)</u>	<u>(27,093)</u>	<u>(42,733)</u>		<u>(54,208)</u>		
305 Civic Centre Bar									
Total Income	7,500	8,018	7,500	1,798	5,000	0	5,000	0	0
Direct Expenditure	3,000	2,689	3,000	584	2,000	0	2,000	0	0
Overhead Expenditure	100	0	100	27	100	0	100	0	0
Movement to/(from) Gen Reserve	<u>4,400</u>	<u>5,329</u>	<u>4,400</u>	<u>1,188</u>	<u>2,900</u>		<u>2,900</u>		
306 Civic Centre Coffee Bar									
Total Income	1,000	3,137	1,200	3,585	5,000	0	4,000	0	0
Direct Expenditure	400	298	400	204	400	0	400	0	0
Movement to/(from) Gen Reserve	<u>600</u>	<u>2,839</u>	<u>800</u>	<u>3,381</u>	<u>4,600</u>		<u>3,600</u>		
499 Capital Expenditure									
Total Income	0	86,552	0	82,765	82,765	0	0	0	0
Overhead Expenditure	219,094	198,011	172,235	235,199	255,000	0	116,702	0	0
Movement to/(from) Gen Reserve	<u>(219,094)</u>	<u>(111,460)</u>	<u>(172,235)</u>	<u>(152,434)</u>	<u>(172,235)</u>		<u>(116,702)</u>		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 7)

Note: Recommended Budget 2025-26 V2

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,538,678	1,834,240	1,646,940	1,729,935	1,797,753	0	1,723,360	0	0
Expenditure	1,538,678	1,754,532	1,646,940	1,114,446	1,771,625	0	1,723,360	0	0
Movement to/(from) Gen Reserve	0	79,708	0	615,490	26,128		0		

Update from the Mayor following meeting with representatives from Boots about Pharmacy provision in Warminster

I am pleased to be able to provide an update from Boots on measures to improve waiting times at the town's pharmacy.

Representatives from the town council and Warminster Health and Wellbeing board met with Boots representatives on Wednesday, 16th October. The meeting was set up after I wrote to the Area Manager for Boots following discussions at a Full Council meeting on Monday, 30th September saying that long queues were not only unfair on the people of Warminster, but also unfair on the staff who are working in Boots.

At the meeting, the Director of Stores for the South acknowledged that there had been issues with queues but confirmed that steps had been put in place to improve the situation. These measures include the Market Place store having an additional pharmacist and opening the store at lunchtimes for an additional hour from Monday, 7th October. The store is fully resourced in terms of pharmacists and other staff.

Boots also has plans to improve the in-store environment for customers, making it more convenient for people waiting for prescriptions or to see the pharmacist. Boots also suggested Warminster customers may wish to sign up for the NHS App and the Boots App, which can aid customers by tracking prescription progress as well as texting or emailing customers when a prescription is ready for collection. Boots also wished to remind people that vulnerable patients can have prescriptions delivered free of charge or customers can pay to have their prescriptions delivered, if they wish.

I intend to continue to monitor the situation and stay in regular contact with Boots as we work with them to improve the pharmacy situation in Warminster.



Councillor Stacie Allensby

Mayor of Warminster



St Lawrence Chapel
High Street
Warminster
BA12 9AG

Warminster Town Council
Community Infrastructure Levy (CIL)
Grant application:

To cover the repair, overhaul,
modification and recommissioning of
Warminster's historic town center
Clock and chiming bells.



Application for a Warminster Town Council Community Infrastructure Levy Grant

St Lawrence Chapel was established in the 13th Century and has been held in trust as a Non-Royal Peculiar (Independent of the Church of England) by the Feoffees on behalf of the town since 1575.

It is situated in the center of Warminster and supports a wide variety of religious (Interdenominational) services, community, civic and charitable events. We rely entirely on rental income from Curfew cottage (To the rear of the chapel), donations, bequests, The Friends of the Chapel fund raising efforts, and grants for major projects.

For over 400 years the Chapel has provided Warminster's main clock and bells in the center of the town. These have traditionally chimed on the $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$, each hour and evening curfew.

The current main bell dates to 1657 (John Lott Bell Founders Warminster), the clock was made in 1764 by Tilliam Rudd of Warminster (This replaced a much older clock) and two smaller bells were installed in 1765 by Thomas Rudhall of Gloucester. The original cost to purchase and install was by public subscription and donations from the towns people of Warminster.

The clock had been running erratically for several years, but in 2022 the floor beams in the clock room failed, the mechanism was disconnected to prevent further damage, moved to allow repairs and has been silent ever since. After the work on the beams and floor were completed in 2023 (With the support of a Warminster Town Council CIL grant) we endeavored to restart the clock, but without success.

We have now obtained a detailed survey and quotation from The Cumbrian Clock Company (Acknowledged experts in the repair and ongoing maintenance of Church Turret Clocks).

Application for a Warminster Town Council Community Infrastructure Levy Grant

The Cumbrian Clock Company has recommended a full service, repairs and modifications to the mechanism, 3 new autowinders, installation of a hardwood supporting beam, modified electric supply, installation of a pendulum regulator, a Night Silencing System (Future proofing), repairs to the wooden cabinet, releveling, overhaul of the 3 bell hammers and full recommissioning.

From the acceptance of the quotation, it will take approx. 6 months to complete the work and require the removal of the entire clock mechanism and bell hammers for service, repairs and modifications at their Cumbrian based workshops. (A local electrician will need to install 4 x additional 13 amp plug sockets).

The work and materials would include a 10-year guarantee subject to annual maintenance by The Cumbrian Clock Company.

The Feoffees and Trustees of St Lawrence Chapel need to raise a total of: **£25k + £2k contingency** to cover the required works. (The Chapel will separately cover the ongoing annual maintenance and required electrical work).

We would like to apply for a 50% grant of £12.5k + £1k contingency = Total: £13.5k

The support of the Warminster Town Council for this CIL grant application would be greatly appreciated to help restore and recommission the Towns historic “Community” clock for the residents of Warminster, visitors and future generations.

Ian Frostick
(Chair of the Feoffees and Trustees, St Lawrence Chapel).

In 2023 an architect undertook a comprehensive “Condition Survey” of the Chapel and Curfew cottage . This highlighted a wide range of maintenance that needed to be undertaken. We have been systematically working through this list along with other projects to support increased religious services, community events and fund raising.

The below projects have been financed from reserves, donations, fund raising, rental income from Curfew cottage and grants.

Work undertaken and scheduled for 2024.

- **Chapel Path to Curfew cottage:**
 - Complete rebuild of the lefthand pillar
 - Stonework repairs to the righthand pillar
 - Repairs to the path stonework
 - New gate latch installed
- **Main Chapel path:**
 - Replacement of selected frost damaged paving slabs
- **Nave, Kitchen and vestry flagstones:**
 - Resurfacing throughout to eliminate trip hazards
- **Electrics / Surveillance / Wi-Fi:**
 - Comprehensive 5-year electrical survey
 - Remedial works from the electrical survey
 - New Kitchen / Vestry ceiling lighting
 - Additional electric sockets in the vestry
 - Additional security camera & Wi-Fi Installed
 - Curfew cottage: Electrical wiring issues addressed in the bathroom
- **New equipment:**
 - Installation of Kitchen Fridge (For services and events)
 - New gazebo for events in the front garden
- **Redecoration:**
 - Historic water damage in the Nave.
- **Organ:**
 - Annual inspection and service

Financial Report on St Lawrence Chapel Warminster

Included with the CIL application are copies of the Chapel's 2023 accounts. Our current financial year ends on the 31st December 2024. We thought it would be useful to summarise anticipated expenses and reserves to provide a fuller picture of the Chapels financial position.

The Feoffees primary responsibility is to protect and develop this historic Grade II listed Chapel for future generations.

Our main source of income comes from the rental of Curfew Cottage which is situated behind the Chapel. Extensive improvements have been made over the past 12 months. This includes upgraded electrics, new heating / hot water systems, general repairs, a new roof & guttering. (The roofing work was originally planned for 2022 but was delayed awaiting the demolition of 3 High Street).

The balance of the Chapels income comes from religious services, donations, event hire, gift aid and a small amount of interest on our Charibond investments.

Income is usually sufficient to cover general day-to-day running costs. In 2023 we made a small profit of £498.

A detailed Condition survey was carried out in 2023. It reported that the building was generally in good repair, but set out a detailed schedule of repairs, maintenance and supporting surveys. The Feoffees have focused efforts and financial reserves to undertake priority work. Larger projects will still require grant support & longer-term major fund-raising efforts to complete.

Year-to-date we have used £15k from reserves to cover essential maintenance to the Chapel and Curfew Cottage. A further £6.9k is scheduled to be spent by the end of Dec 2024 (A list of projects is provided).

After all planned works are completed, the Chapel will have an estimated cash balance of £23k going into 2025. £9.8k of this amount is held in Charibonds. These need to remain in situ. (They were specifically purchased using historic bequests to generate long-term income. These investments go up or down in accordance with the markets). The Chapels finance policy requires that we hold **minimum** reserves equivalent to two years of general expenditure: £18K. (Anticipated reserves at year end are only slightly above this level).

The Feoffees have significantly increased fund-raising efforts in 2024 to help support the additional maintenance expenditure. This includes increased religious services, hire of the chapel for a wide range of community events, charity sales and Chapel tours. The Friends of the Chapel have also provided financial support to cover annual servicing of the Grade I listed Organ, repairs to the Front pillar and garden maintenance.

The previous CIL grant was used to cover emergency repairs to the East window, Clock room floor beams, stonework and panelled ceiling.

The Feoffees have established that a major "Community" priority is to repair and upgrade the town's main Clock and chiming bells. (After seeking professional advice, the costs to undertake this work was far higher than originally anticipated).

Access to other grant schemes are limited and often reliant on matched funding. (The Chapel has insufficient financial reserves to partially finance this project).

The Chapel clock and chiming bells are "Community Owned". We felt that the best option for a repair application would be the Warminster Town Council CIL grant.

St Lawrence Chapel Income & Expenditure
Account for the year ended 31.12.2023

Audited

Recurring Expenditure	£
Electricity	2,229.73
Cleaning (Wages & Materials)	1,228.15
Chapel Insurance	1,649.11
Water	179.41
Professional Fees	215.90
Consumables	425.36
Honorarium	500.00
Donations	18.05
Advertising Stationery & IT	573.66
Bank Charges	60.00
Chapel Repairs	498.41
Organ Repairs	2,101.94
Curfew Cottage:	
Cottage Insurance	198.83
Rates Curfew Cottage	
Curfew Cottage Professional Fees	604.80
Repairs to Cottage	1,085.97
Total	11,569.32
Income	£
Wall Safe	582.69
Chapel Services	1,918.97
Cottage Rental	7,150.00
Donations	657.58
Endowment Income	40.26
Investment Income	
Interest	852.30
Gift Aid	703.72
Events	162.50
Total	12,068.02
Excess of income over expenditure	498.70
Fall in value of investments	
Legacy	
Surplus/loss for year	498.70
transferred to Capital Fund	

St Lawrence Chapel
Balance Sheet @ 31.12.2023

Tower Appeal	1,824.87
Charibonds	744.85
Creditors	72.00
Capital Fund	
Balance @ 01.01.2023	36,250.87
Profit/Loss for 2023	655.38
Total	39,547.97

NonRecurring Expenditure 2023	
East Window Repairs	13,958.40
Clock Room Floor Repairs	8,081.40
Chapel LED Lighting	1,692.35
Shed	499.99
Professional Fees	8,390.96
Cottage Heating Improvements	7,209.65
Total	39,832.75

Excess of Non Recurring Income over Expenditure	£
39989.39 - 39832.75	156.68
Excess of Recurring Income over Expenditure	498.70
12068.02 - 11569.32	
Total - Surplus for 2023	655.38

Charibonds	744.85
Investment	9,117.89
CAF Gold Account	22,508.18
CAF Cash Account	6,745.47
Sundry Debtors	431.58
Total	39,547.97

Non Recurring Income 2023	
Warminster Town Council	29,391.00
Fudge Trust	499.99
Friends of St Lawrence	3,300.00
Places of Worship Grant Scheme	6,510.61
Increase in value of investments	287.79
Total	39,989.39

St Lawrence Chapel Income & Expenditure estimated for 2024 January - December

Expenditure	£
Advertising Stationery & IT	574.00
Bank Charges	60.00
Chapel Insurance	1,650.00
Cleaning (Wages & Materials)	1,378.00
Consumables	925.00
Donations	100.00
Electricity	2,500.00
Professional Fees	605.00
Water	250.00
Repairs to Chapel and Cottage	15,078.00
Curfew Cottage:	
Cottage Insurance	199.00
Curfew Cottage Professional Fees	687.00
Repairs to Cottage	
Total	24,006.00
Income	£
Wall Safe	440.00
Chapel Services	2,043.00
Cottage Rental	7,680.00
Donations	1,342.00
Interest	400.00
Gift Aid	700.00
Events	1,491.00
Total	14,096.00
Chapel Reserves	
Charibonds	9,879.00
Savings Account	22,508.00
Current Account	7,624.00
	40,011.00

Projects to complete	£
Rebuild pillar	3,780.00
Stonework repairs to pillar	600.00
Replacement slabs	480.00
New gate latch	180.00
Resurfacing of nave /kitchen flagstones	1,920.00
Total to be taken from reserves	6,960.00
Reserves required to keep for general expenses	18,000.00
Projects paid and completed in 2024	
Chapel repairs	3,676.00
Curfew Cottage roof	6,603.00
Cottage Gate and locks	125.00
Historic Water damage Nave - decorating	345.00
Bell Tower replace bird and bat mesh	556.00
Oil main chapel door	169.00
5 Year Electrical Survey	922.00
Remedial works from Electrical Survey	1,624.00
Lighting and electric sockets	552.00
Security Camera and WIFI	355.00
Curfew cottage wiring	151.00
Total	15,078.00

Friends of the Chapel have raised £2300 so far which are to be used for specific projects that they wish to support.

£2000 of reserves consist of a grant from Warminster Area Board towards the pillar repairs

The previous Warminster Town Council Community Infrastructure Levy Grant was used by the Chapel to undertake essential repairs to the Main East Window, the Clock room Floor, stonework, paneled ceiling and supporting professional fees.

A key part of the application was the importance of the Chapel to the wider Community.

The Feoffees and Trustees have made significant efforts to increase Religious, Community and Civic events in 2024:

- An additional x 24 Interdenominational religious service: Church of England and Orthodox. (A further x 12 new regular services will be added from Jan 2025)
- An additional Warminster Churches Together Christmas event.
- Support for the 4 Towns Street Markets with Chapel tours, refreshments on the lawn and the provision of electric & water to stall holders plus Toilet facilities for all visitors.
- Supported Imberbus day and Heritage Day with Chapel tours: Additional refreshments planned to support these events in 2025.
- The Chapel lawn has provided a venue for charity fund raising, civic, religious and music events.
- 12 additional community music events and as a venue for music lessons / rehearsals.
- 9 x Funerals, Family remembrance and Celebrant services.
- 6 x Christmas Schools concerts
- 1 x Charity Christmas Carol concerts
- 3 x Funeral Directors Seasonal family services
- Multiple Friends of the Chapel Fund Raising events.

Our priority is to make the chapel as accessible as possible. We have already seen a huge increase in bookings for 2025 (Currently **130** events are scheduled, with more to follow).

In total we believe approx. **400+** residents and visitors to the town have had an opportunity to tour the chapel this year. Each have been told about the historical importance to the town, seen the repairs undertaken using the previous Warminster Town Council CIL grant and had an opportunity to view the historic clock & ring the bells.

**The main question asked during tours is
“when will the clock be repaired and running?”**

Our response is as soon as we can raise sufficient funds to undertake the work.

**Our next day for Chapel and Tower tours plus refreshments will be
Saturday 30th November (Christmas Market day)**

**If any of the Councilor's would like to join the tour groups,
then they would be most welcome.**

Application for a Warminster Town Council Community Infrastructure Levy Grant

The Cumbrian Clock Company:

Workshop Overhaul of the Clock Movement. Manufacture and Installation of Three Automatic Winding Units. Manufacture and Installation of a Pendulum Auto Regulator.

£19,220.00 net plus VAT.

Manufacture and Installation of a Night Silencing System.

£1,635.00 net plus VAT.

Annual Maintenance. Three Year Contract.

£660.00 net plus VAT. (The Chapel will support the annual maintenance contract)

(All work includes a 10-year guarantee)

Total: £21,515 + vat = £25,818

BE Service Electrical

Cost for installation of 4 x 13 amp switched electrical sockets.:

Total £250 + vat = £300 (The Chapel will make the changes to the electrics)

Total required funding to complete the project: £25k + £2k contingency

The Feoffees and Trustees of St Lawrence Chapel would like to apply for a Warminster Town Council CIL grant of 50% towards the project cost: £12.5k + £1k contingency = Total: £13.5k

Wiltshire Council Conservation Officer Summary

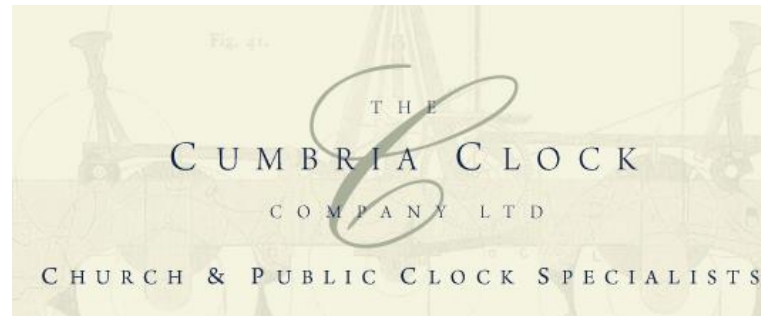
St Lawrence Chapel Clock repairs will be undertaken by The Cumbria Clock Company. They are acknowledged experts in the repair, upgrade and ongoing maintenance of Church Turret Clocks.

The Company's policy is always to adhere to the highest possible conservation requirements.

A conservation reports will be compiled, giving full details of materials and techniques used. A copy will be submitted to the Conservation Officer to be kept on file.



Founded 1907



The Cumbria Clock Company Ltd
Castle Workshops
Dacre
Penrith
Cumbria
CA11 0HL



Member of
British Horological Institute

St Lawrence Chapel has provided Warminster main “Community Clock and bells” for over 400 years

St Lawrence Chapel:
Established in the 13th Century owned by the
town since 1575



Tilliam Rudd as Warminster Clock maker
Faceless Clock installed in 1764.
(This replaced a previous clock from the early 1600's)



Main Hour & Curfew bell
John Lott Bell Founders
The Common Close,
Warminster.
Installed in 1657.
(Replacing previous bells
dating back to the
14th Century)



**Quarter, Half and
three-quarter bells.**
Thomas Rudhall of
Gloucester. Installed in
1765.



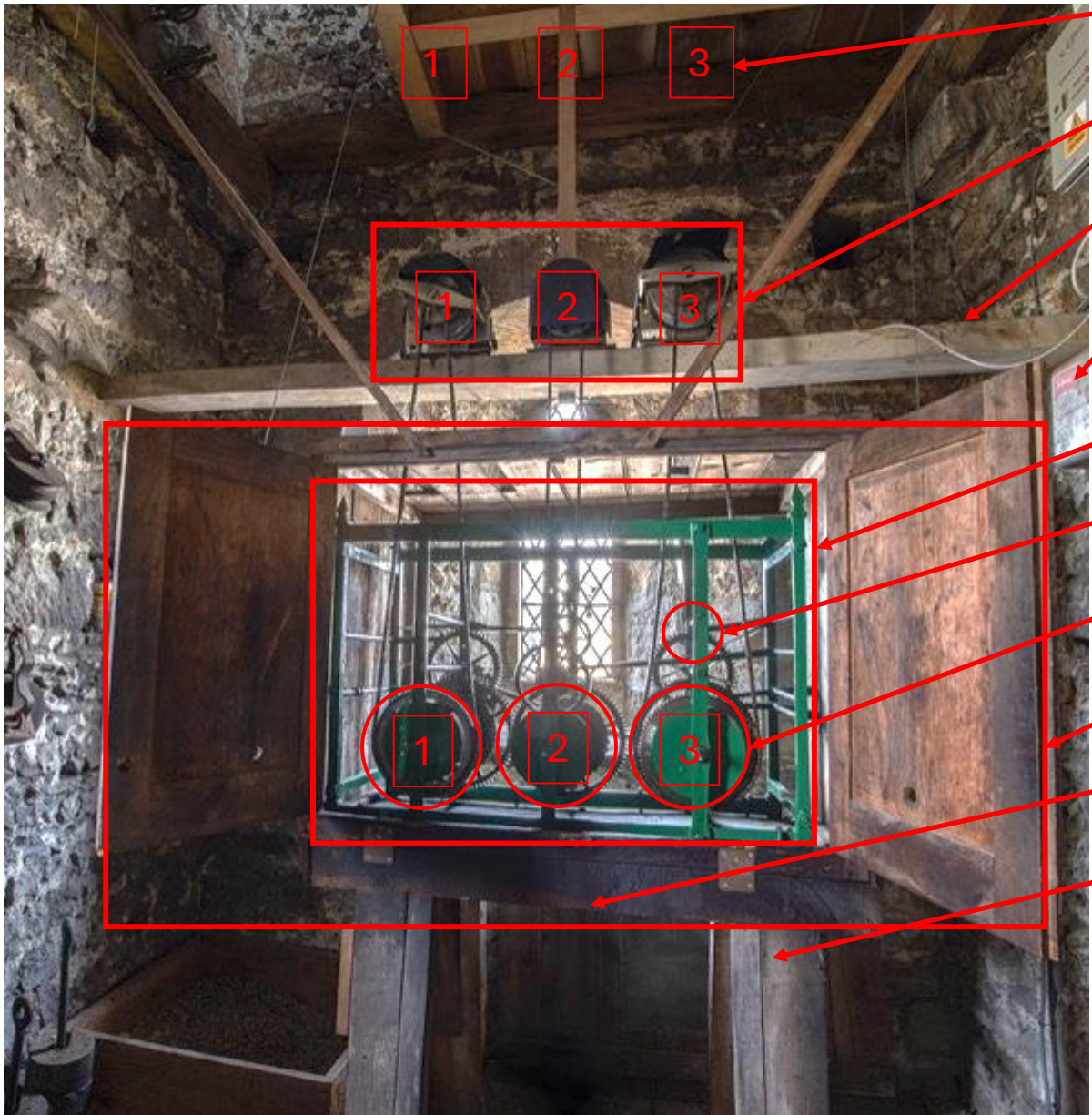


Line clearly shows the bowed support beam. This needs to be replaced with a larger hardwood alternative.





St Lawrence Chapel: Towns Clock repairs, restoration and recommissioning



Reconnection to the Main bell and x 2 smaller bells

Replace x 3 auto winding mechanisms

Replace the auto winding supporting beam with a new hardwood alternative

4 x new electric switches for the auto winding mechanism & the pendulum control

Overhaul of the entire clock mechanism: Clean and repair.

Replace flywheel spring mechanism.,

3 x replacement cogs for the main auto winding chains

Repairs to the wooden cabinet

Installation of an electric pendulum regulator

Leveling / repositioning of the wooden stand

New override mechanism to allow future nighttime bell disabling

Overhaul of the 3 bell hammers.

Supporting annual maintenance

Appendix

- Cumbrian Clock Company inspection report and quotation.
- BE Service Electrician quotation



Church and Public Clock Specialists. Castle Workshops, Dacre, Penrith, Cumbria.
CA11 0HL.

Telephone: 017684 86933

Email: info@clockmaker.co.uk

Website: www.clockmaker.co.uk

St. Lawrence Chapel
High Street
Warminster
BA12 9AG

Dear Mr Frostick

Overhaul of the Turret Clock Installation at St. Lawrence Chapel, Warminster.

Following our inspection of the clock installation at St. Lawrence Chapel, Warminster, please find below our report and quotations.

Report.

The clock installation consists of a wonderful wrought iron side by side cage clock with hour strike and "ting-tang" quarter trains and not driving a dial, measuring 40" x 28" x 17". Although unsigned, the clock was manufactured by Tillium Rudd in 1765. The movement is mounted to a wooden horse frame with a wooden panel case within a clock room accessed by the spiral stairs from within the church.

The going train consists of a recoil escapement working with a wrought iron pendulum rod and cast-iron bob, with a fine adjustment screw to the top of the rear support cock. The quarter and strike trains are both count wheel controlled with the regulating fly fans to the rear. The original wrought iron ting tang quarter hammers are mounted in the bell chamber above operating on two dead-hung bells within the west side louvers. The hour hammer strikes through the wooden tenor bell support frame, the bell also being dead-hung. Interestingly several damaged original components and old pulleys have been kept and stored in the clock room. The clock has three automatic winding units fitted above the clock case which are approximately twenty years old. The movement is currently not in working order.

Emergency repairs to the floor under the movement undertaken in recent years meant that the clock was moved from its position in the room. Because of the change in the floor in relation to the clock and its linkages with the other assemblies such as hammers and automatic winding units the clock has not been able to be run reliably since.

There are several issues with the clock in its current condition; The quarter hammer linkages have been disconnected. The wooden beam spanning the clock room doesn't provide a level surface for the existing winding units to be mounted to. The position of the clock installation within the room is out of alignment with the beam and winding units above allowing the chains to ride up and remove themselves from the drive sprockets allowing the weights to suddenly fall to the floor. That the going train is driven from a sprocket mounted to its second arbor, this being against current DAC guidelines for installing winding units as it causes accelerated wear to the opposite faces to the second arbor pinion and great wheel teeth as these are now being driven rather acting as the driver for the motive torque as the clock was made. The pendulum has minimal clearance to the floorboards. The quarter fly fan is worn to its bearing and has a modern coil spring fitted to its click along with an incorrect modern click shoulder screw installed to a welded and repaired central section of the assembly. There being movement between the escapement pallets and pendulum crutch which is absorbing power. The movement is in need of being dismantled and cleaned to remove the build up of old lubrication and dirt. Rebrushing is required to several brass pivot bearings including the pallet front, going barrel front and strike and quarter rear bearings. The hammer assemblies have been painted in position and although functioning correctly would benefit given the opportunity of being dismantled and removed for an overhaul. The automatic winding units are in an untested condition, being of an age, in our experience when issues start to become apparent with spares no longer being available to provide a reliable solution.

Recommendations.

We recommend that to bring the clock back in to full reliable working order that the movement is removed to our workshop for a full workshop overhaul. In addition to this when re-installed that three new epicyclic automatic winding units are manufactured and installed, all providing power through the three train barrels with the addition of a pendulum regulator to provide accurate timekeeping for the installation.

Please note that once a movement has been overhauled in our workshop it will then be covered by our unique ten-year guarantee as per our terms and conditions below.

We propose to attend on site, lower the weights, disconnect the weight lines, linkages, and existing winding units along with the bell hammers. The complete movement would then be dismantled and removed from the tower and transported to our workshop.

Here, all components would be thoroughly cleaned to remove all old lubrication, dirt and corrosion with all pivots and working surfaces polished and inspected. The worn bearings would be attended to by machining out the worn cast brass sections, manufacturing new press-fit brass sleeves to suit the diameters of the pivots and new bore, inserting, hand finishing before line-boring to the correct tolerance for operation. The fly fan assemblies would be re-built with the correct style of shoulder screw and click springs manufactured and installed along with all other small repairs undertaken. All non-ferrous surfaces would be treated with a protective

microcrystalline wax. The hammer assemblies would also be dismantled and cleaned in the same manner as the movement before being painted.

The movement would then be reassembled, lubricated, and placed onto our test frame and run to allow monitoring for performance and reliability.

Following this the movement would be transported and reinstalled into the tower with the new equipment.

The automatic winding units, barrel sprockets, pulleys, driving weights and pendulum regulator would be manufactured in our workshops.

The proposed automatic winding units would be situated above the clock movement with a new hardwood beam installed, the drive being via the barrel arbors, which meets the current DAC code of practice. The weights would fall down the beside the clock case from pulleys mounted in the ball chamber above. These winding units can be supplied as mains driven or battery driven depending on the frequency and duration of power failures. Battery backed units should always be installed when there is a possibility of power failures lasting more than 24 hours. Where power failures are only a few hours' long mains driven units are preferred.

The automatic winding units manufactured by the Cumbria Clock Company are the only units to come complete with a ten-year guarantee.

We also recommend the installation of a Pendulum Regulator mounted behind the movement. This uses an optical sensor to accurately monitor the pendulum set to a slight loosing rate, small adjustments are then made using a linear solenoid to keep the pendulum to time. The system also benefits from being able to stop and re-start the pendulum enabling the BST/GMT time changes to be undertaken automatically by stopping the clock for either one or eleven hours.

Once overhauled and with these proposed systems fitted the original clock will be able to strike accurate time with no interaction from the local community other than resetting should a long enough power cut stop the clock.

We have also supplied further quotes for the manufacture and installation of a night silencing system to prevent the hour and quarter bells from sounding during the night hours.

We have also included a quotation for the annual maintenance of the clock.

Please find these quotations below.

Quotation 1 – Workshop Overhaul of the Clock Movement. Manufacture and Installation of Three Automatic Winding Units. Manufacture and Installation of a Pendulum Auto Regulator.

Attend on site, safely lower the clock weights, remove the drive chains from the automatic winding units, disconnect and remove the electrical control box.

Dismantle the clock movement including the frame within the ringing room and safely remove from the tower. Transport to our workshops.

In our workshops, thoroughly clean all components removing all dirt, old lubrication, any corrosion and inspecting all parts. Polish all pivots and working faces. Re-assemble the movement and assess the action of the trains and noted repairs.

Undertake the rebushing work to the following bearings; pallet front, going barrel front, rear fly for both strike and quarters by machining out the worn sections of each cast brass bearing, manufacturing a press fit sleeves to suit the bores and pivot diameters, insert, finish and line-bore to the correct tolerances.

Undertake any small repair works required to components. Apply a microcrystalline wax to all non-ferrous components. Reassemble the movement, lubricating where necessary and place on our test frame with driving weights. Run for a period of time, monitoring performance and reliability and undertaking any adjustments as required.

Dismantle the hammer assemblies, removing all excess paint, existing lubrication, and corrosion. Polish all pivots and working surfaces. Apply and primer and black gloss top coat using the Rustoleum paint system.

Remove from the clock test frame. Transport back to the church.

Carry all components up to the clock room. Re-assemble the movement in position. Set the timing of the strike and quarter trains.

Re-install the bell hammer assemblies and adjust to provide the correct operation.

Replace the hammer linkage wire with stainless steel rod lengths and links. Adjust to provide the correct action when linked to the clock movement.

Installation of Automatic Winding to the Going, Strike and Quarter Trains.

In our workshops manufacture three 240v epicyclic automatic winding units and barrel sprockets including associated weights and pulleys.

Install the split barrel sprockets. Install a new strengthened wooden beam above the case. Install the automatic winding units. Link to the barrels using chain. Install new pulleys and hang the weights to run from the bell chamber into the clock room. Connect to the pre-installed electrical supply.

Installing a Pendulum Auto Regulator.

To manufacture one Pendulum Regulator: linear solenoid, mounting bracket, optical sensor, and control unit.

Attend on site, set the pendulum rate to within the operating window required. Install the components. Connect to the pre-installed electric socket. Set-up the parameters.

Set up, test, and leave the installation in full working order.

FOR THE SUM OF.....£19,220.00 (Nineteen Thousand Two Hundred and Twenty Pounds Only) net plus VAT.

*Please note –
That these systems will require the pre-installation at no cost to our company of four 240v 3-pin 5amp electrical supplies.*

Quotation 2- Manufacture and Installation of a Night Silencing System.

In our workshop manufacture one night silencing system; two linear actuators, adjustable mounting frames, flexible linkages, and one control box including a digital battery backed timeclock.

Attend on site, install the strike, and chime actuators either under the lifting arms or the hammer tails in the bell chamber above and link to the tails with flexible linkages.

Install the control unit, connect to the 3-pin 5 amp 240v electric socket, pre-installed at no cost to our company. Set the desired silenced period. Adjust the actuators to provide the correct amount of travel.

Test and leave in full working order.

FOR THE SUM OF.....£1,635.00 (One Thousand Six Hundred and Thirty Five Pounds Only) net plus VAT.

*Please note –
That this system requires the pre-installation at no cost to our company of one 240v 3-pin 5amp electrical supply close to the clock movement.*

Quotation 3 – Annual Maintenance. Three Year Contract.

Our annual maintenance visit consists of attending onsite once a year, inspecting the clock installation and checking that it is safe, and that there are no apparent signs of wear or areas of concern that may cause problems in the following twelve months.

We will then clean and lubricated the clock movement and all other accessible parts within the building including the dial motion works, bevel gearing and the universal

joints. We will also check the bell hammers and bell cranks lubricating and cleaning where necessary. Any adjustments to the hammer wires or hammer check springs will be undertaken.

Once new steel weight lines and hammer wires have been fitted by us, they will be replaced free of charge should they break whilst the clock is under our care.

We will attend as soon as possible once notified of a breakdown and correct the fault free of charge. However, if the fault is caused by normal wear and tear, vandalism or misuse it maybe necessary for us to charge for the visit.

If we have any areas of concern regarding your clock installation we will supply a report and necessary quotations for the work free of charge and without obligation.

The agreement does not include provision for making the Summer/Winter time alterations, or for the regulation and correct timekeeping of the clock, which should be the responsibility of a local person. We will, however, if asked give instruction on how to look after the clock on a week-to-week basis, again free of charge when we are in the area.

The cost for the above service FOR THREE VISITS OVER THREE YEARS would be ... £660.00 (Six Hundred and Sixty Pounds Only) net plus VAT.

Price Maintenance

These prices are firm for a period of six months from the date of this letter and thereafter, subject to price increase to accord with increased costs of labour, materials and travelling costs if necessary.

Guarantees

All new parts made by us carry our ten-year guarantee against failure through faulty workmanship or materials.

When a turret clock movement has been brought into our workshops for a complete overhaul, we will give a 10-year guarantee on its performance and reliability, if maintained on an annual basis by the CCC.

This does not include failure of original materials or automatic winding systems not supplied by the CCC.

Repair work is similarly guaranteed for a period of twelve months. Suspension springs and electrical or electronic components of units not of our manufacture, are specifically excluded from our guarantees, but carry the manufacturers own warranty.

Terms Payment

30% with orders over £ 1,000.00, the balance within 14 days of the date of invoice following completion of the work.

In some cases progress payments may be asked for.

All goods remain the property of the vendor until full payment has been made and any relevant cheques cleared. Risk passes on delivery.

The above quotation is exclusive of Value Added Tax at 20%.

The Cumbria Clock Company Ltd complies with the “Code of Practice for Turret Clock Work” produced by the Clocks Advisers Forum of DAC Clock Advisers in collaboration with Turret Clock Companies and the Church Buildings Council.

Trusting the above information is helpful to you, but in the event you should have any questions to ask, please do not hesitate to contact us.

We assure you of our best care and attention, at all times and look forward to hearing from you in the near future.

Yours sincerely

Peter Hyde FBHI

Church and Public Clock Specialists.
Castle Workshops.
Dacre, Penrith, Cumbria. CA11 0HL

Telephone: 017684 86933 Mobile.07821683234
www.clockmaker.co.uk
peter@clockmaker.co.uk

Automatic winding Units.



The winding units are designed to remove the chore of manual winding of turret clocks. They are compact and very powerful and can be fitted to most turret clocks and carillons. Power is provided to the clock by a transmission chain through a weight driven, three planet, totally enclosed, oil immersed epicyclic gearbox.

This is driven by a totally enclosed, fan cooled 230-240v motor, which requires no periodic cleaning of commutators, or carbon brush replacement, nor battery renewal.

In the event of a mains failure the clock will continue for a period of 10 - 24 hours depending on the amount of "drop" available for the weight.



A ten year guarantee is given by the Cumbria Clock Company Ltd on all components of the winding units manufactured by the company including, transmission chain and

installation.

The units are installed keeping to all the guidelines set by the Council for the Care of Churches and all other conservation bodies. The clock movement is not altered in anyway and can be reverted back to hand winding if necessary.

Clock Regulation and Time Change System.



In an age where large public clocks have the ability to be auto-wound, the need for a dedicated person to wind the clock has now gone.

However, this same person was required to correct any gain or loss of the clock on a regular basis, which detracts from the ability of a clock to run untouched for long periods of time.

This same person was also responsible for carrying out the winter/summertime changes, thus without this person, the need for a system to carry out these tasks automatically becomes more apparent

In response to this need, we have developed a clock regulation and time change system that is fully automatic.

The Regulation of the clock is carried out by occasional and gentle interactions with the pendulum by an actuator through direct

comparison of the pendulum beat rate to an accurate time source.

Will keep a typical clock regulated to within a 160 seconds a year (assuming the clock to be in sound mechanical order and is regularly maintained)

Will carry out winter/summertime changes by stopping the clock for either 1 or 11 hours. This is carried out by a very careful interaction of the actuator with the pendulum to either stop or start the pendulum swinging

Ability to be fitted unobtrusively and discretely – The clock mechanism requires no modification, additional attachments or wiring



Church and Public Clock Specialists. Castle Workshops, Dacre, Penrith, Cumbria. CA11 0HL.
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CUSTOMER LIST

The Palace of Westminster, Great Clock. (Big-Ben)

The biggest conservation project undertaken to the clock movement since it was installed.

St. James' Palace, London.

The conservation of the dial and the clock movement.

Canterbury Cathedral.

Dial and movement restoration.

Manchester Cathedral.

Major overhaul of dials, clock movement and the installation of a new automatic winding system and auto-regulation.

Salisbury Cathedral.

Repairs and maintenance of the 1386 turret clock, the worlds oldest working clock.

Hereford Cathedral.

Major overhaul of large quarter chiming clock movement.

Durham Cathedral.

Repairs to the Astronomical clock movement and the quarter chiming tower clock.

Worcester Cathedral.

Repairs to clock movement and manufacture and installation of night silencing/barring-off system.

Hampton Court Palace, London.

Repairs to the world famous astronomical dial and clock movement. Fitting of automatic winding units.

Manchester Town Hall.

Complete overhaul of one of the country's larges mechanical clock installations.

Leeds Town Hall.

Major overhaul of dial motion works and bevel gearing. Repairs to clock movement.

Royal Liver Building.

Repairs to the clock movements that drive the four, 25ft diameter dials, the country's largest dials.

London 2012.

Manufacture and design of bell hammer to strike the world's largest harmonically tuned bell to start the Olympic games.

Greenwich Observatory.

Major overhaul of the world famous Greenwich Time ball. Manufacture of new control system for the "Shepherds Clock"

Science Museum, London.

Re-positioning of the Wells Cathedral clock.

Hillsborough Castle, Northern Ireland.

Conservation of tower clock and the installation of automatic winding.

Governmental Buildings, Suva, Fiji.

Major repairs to clock movement and dials.

Kensington Palace, London.

Conservation works to weathervane.

St James's Palace, London.

Dial restoration.

Chatsworth House.

Conservation of clock movement and installation of automatic winding.

Hatfield House.

Conservation of clock movement.

St. Martins, Coney Street, York.

Major restoration of projecting clock.

St. Clements Danes, London.

Installation of new electro-magnetic hammers and new carillon control system.

National Trust

Repairs to clocks at National Trust Properties such as, Cliveden House, Clandon House, Wallington House, Wimpole Hall, Craigside and many more throughout the UK.

This list is a small example of some of the clocks currently under the care of the Cumbria Clock Company Ltd.

BE Service Electrical Quotation.

B E Services LTD

Unit 6 Curtis Centre, Kingdom
Avenue,
Westbury
Wiltshire
BA13 4EW
+44 7984885967
info@beservices.org
VAT Registration No.: 323726904



Estimate

ADDRESS

St. Lawrence Chapel

ESTIMATE NO. 1460

DATE 27/10/2024

DESCRIPTION	QTY	RATE	AMOUNT
Labour Standard Rate	5	40.00	200.00
BG Miniture RCBO	1	17.40	17.40
Surface 2G Box	5	2.09	10.45
Double Socket	5	3.48	17.40
CBL 2.5mm Twin & Earth	5	0.87	4.35
Wooden Board	11	0.00	0.00

.....
Please find your estimate attached.

SUBTOTAL

249.60

VAT TOTAL

49.92

If you have any questions please give me
a call we are happy to discuss.

TOTAL

£299.52

We look forward to hearing from you.

Kind regards,

Nathan Rogers
B E Services Ltd

Accepted By

Accepted Date